



GOVERNMENT OF KARNATAKA
COMMERCIAL TAXES DEPARTMENT

Office of the Commissioner of Commercial Taxes Vanijya Therige Karyalaya, 1st Main, Gandhinagar,
Bengaluru 560 009, Karnataka Tel# 91 (80) 22208402/ 22342680 e-mail: addlcom.gst@ka.gov.in

website: <http://ctax.kar.nic.in>

Tender No.AC/EG-4/CR-38/2021-22

Dated: 18.11.2022

e-Tender Notification
for

**Procurement of Desktops and Laptops for the Department of
Commercial Taxes**

The authorities and schedule for bidding is as under:-

1)	Designation and address of the procuring entity	The Commissioner of Commercial Taxes, Vanijya Therige Karyalaya-1, 1st Floor, Gandhinagar, Bengaluru – 560 009. Ph. No. 080- 22262935 /22264495
2)	Designation and address Of the Tender Inviting authority	The Additional Commissioner of Commercial Taxes (e-Governance), Vanijya Therige Karyalaya-1, 4rd Floor, Gandhinagar, Bengaluru – 560 009. Ph. No. 080- 22208402 / 22342680
3)	Designation and address of The tender accepting authority	The Commissioner of Commercial Taxes, Vanijya Therige Karyalaya-1, 1st Floor, Gandhinagar, Bengaluru – 560 009. Ph. No. 080-2262935 / 22264495

Sl.No.	Event Description	Date & Time
1	Last date for receiving queries	25.11.2022 11.00 hrs
2	Date of pre-bid meeting	28.11.2022 11.30 hrs
3	Last date for issue of reply to queries	05.12.2022 17.00 hrs
4	Last Date for Submission of Bid	19.12.2022 10.30 hrs
5	Opening of Technical Bids	20.12.2022 11.00 hrs
6	Opening of Financial Bids of the technically eligible bidders	26.12.2022 11.00 hrs

AC/EG-4/CR-38/2021-22

Date: 18.11.2022

e-TENDER NOTIFICATION

The Additional Commissioner of Commercial Taxes (e-Governance), Office of the Commissioner of Commercial taxes, Karnataka, Bengaluru is inviting bids through online e-Procurement portal for procurement of **1275 Desktops as per Annexure-1 and 150 Laptops as per Annexure-2**, for the use of Officers and officials of the Commercial Taxes Department.

Name of the Procurement	Particulars
Procurement of Desktops and Laptops for Commercial Taxes Department.	1. 1275 Desktops 2. 150 Laptops

1. EMD: Ten Lakh Rupees.
 - i. The Participating bidder will have to pay Earnest Money Deposit (EMD) through e-Procurement Portal by any one of the modes that is Credit Cards, Direct Debit, NEFT or OTC.
2. **Price Bid:** The Supplier should quote the price and applicable GST for providing the Desktops and Laptops for Commercial Taxes Department in the required format as specified in the e-procurement system.
3. The bidder can view the tender details from the websites – <http://eproc.karnataka.gov.in> and <http://ctax.kar.nic.in> and for further information, please contact person:- Basavaraju.D.M, Assistant Commissioner of Commercial Taxes (e-Governance)-4, Bengaluru, Phone Number : 080-22208402
4. The Soft copies of the Bid documents can be downloaded from e-Procurement portal and also from <http://ctax.kar.nic.in> consisting of PQR (Pre- Qualification Requirements) and eligibility criteria of bidders, scope of the goods to be supplied, terms and conditions of contract to be complied with by the agency/by the bidders registered with e-Procurement for e-Tendering.

5. The technical bid shall include the PQR documents. The financial bids shall include the duly filled Schedule-I and Schedule-II separately. Both the scanned technical and financial bids shall be uploaded. The technical bid containing PQR documents will be opened on as per the event specified above. For more details, visit the web site <http://eproc.karnataka.gov.in> and <http://ctax.kar.nic.in>
6. **Technical Bid:** The Technical bid should be complete in all respects and contain all information about the **Desktops as per Annexure-1 and Laptops as per Annexure-2** of this document. It should not contain any price information. However it should confirm that all required rates have been quoted in Commercial Offer (CO), without showing the actual amounts in the Technical Bid. It is mandatory to submit all the details in the prescribed formats duly filled in, along with the offer. The Commercial Tax Department, at its discretion, may not evaluate a technical bid in case of non-submission or partial submission of technical details. The technical bid must be submitted by bidder to CTD in an organized and structured manner. etc.

7. Criteria for Technical Bid

Sl No	Criteria	Documents Required
1.	Bidder should submit a declaration for having an office in Bengaluru	(Refer Annexure-3)
2.	The bidder should be a licensed dealer/authorized partner for the Desktops and Laptops intended to be supplied as per the tender.	Manufacturer's Authorization Form (MAF) from OEM shall be furnished in the format prescribed in Annexure-4 .
3.	The bidder should be a company registered under the Companies Act, 1956/2013 or a Limited Liability Partnership Firm registered under the Limited Liability Partnership Act, 2008 or a registered partnership firm under the Partnership Act 1932 or a Proprietary ship concern	Certificate of Incorporation or registration certificate of firm and Commencement of Services. (Refer Annexure-5) Copy of certificate of GSTIN under GST Act and Permanent Account Number (PAN) card issued by income tax department should be provided. (Refer Annexure-5)
4.	The bidder should have more than 15 crores annual turnover for last 3 years (2019-20, 2020-21 and 2021-22).	Certified copy from Chartered Accountant (Audited Balance Sheet Copies) shall be provided as per the format given in Annexure-6

5.	The Bidder should not be blacklisted by the Government of Karnataka or any of its department/agency or by Central / any other State/UT Government or its department/ agency for indulging in corrupt or fraudulent practices or for indulging in unfair trade practices for any reasons whatsoever as on the time of bidding.	A declaration signed by Authorized signatory as per Annexure-7
6.	The bidder should have supplied at least 1025 Desktops and 125 Laptops at least to two Government Departments / Statutory Authorities/Government Companies for the years 2019-20 and 2020-21 in each the year.	Satisfactory Certificate - Annexure 8
7.	Submission of Declaration of Acceptance of Terms & Conditions to Tender in the given format.	A declaration signed by Authorized signatory as per- Annexure-9
8.	Submission of undertaking on litigation(s) in the given format.	Undertaking from the Company Secretary or the Authorized Signatory as per Annexure-10
9	Furnishing of the Power of Attorney	Power of Attorney executed by the Bidder in favor of the Principal Officer or duly Authorized Representative, certifying him as an authorized signatory for this Tender- Annexure- 11
10	IDC Certification	OEM should be amongst the top 4 vendors for commercial desktop PC product/ Commercial Laptop product as per IDC report in India for the last three consecutive quarters. Copy of the IDC certificate needs to be submitted along with the technical bid.(Refer Annexure-1 and Annexure-2)
11	Regarding Land sharing countries with India	The Bidder and OEM should fulfil the conditions as per Central Government Order No. F.No:6/18/2019-PPD Dated 23.07.2020

		and Government of Karnataka Order No. FD 455 Exp-12 2020 Bengaluru Dated 25.08.2020 regarding Land sharing countries with India
12	Preference to Make in India	<p>Indian Suppliers, falling under the purview of public procurement, Government of India vide Order No. P-45021/2/2017-PP(B.E-II) Dated 04th June 2020.</p> <p>The Bidder shall be required to indicate percentage of local content and shall provide certification that the item offered meets the local content requirement for Class-I local supplier/Class-II local supplier as the case may be. Declaration of the OEM in their letter head with seal and signature of the authorized person in this regard should be uploaded.</p>

I. GENERAL INFORMATION

1. Tenders shall be valid for a period of 120 days from the date of opening of financial bid.
2. Alternative tender will not be considered.
3. Tender document is non-transferable.
4. Conditional tenders are liable for rejection.
5. Tenders without or insufficient amount of EMD or the required documents and certificates to satisfy the claim of exemption, if claimed any, the will be rejected
6. Intending tenderers can have detailed information from the office during office hours, Contact Person: Basavaraju.D.M, Assistant Commissioner of Commercial Taxes (e-Governance)-4, Bengaluru, Phone Number 080-22208402.
7. The Commissioner of Commercial Taxes (Karnataka) reserves the right to reject any or all tenders without assigning any reason.
8. The successful tenderer shall enter into a contract agreement on a non-judicial stamp paper of Rs.200/- (Rupees Two hundred only) with terms and conditions as per the format specified by the Commissioner of Commercial Taxes (Karnataka).
9. Security deposit as prescribed in the contract document would be collected at the time of entering into agreement.
10. Tender document can be downloaded from the website <http://ctax.kar.nic.in> or from <http://eproc.karnataka.gov.in/>.

- II.** The bids should be submitted through e-Procurement platform vide <https://eproc.karnataka.gov.in/>.
- III.** The following are the Terms & Conditions (reiterated as specified in clause 7 Criteria for Technical Bid of this document as PQR conditions.
- a. The bidder should satisfy all the terms and conditions.
 - b. The bidder should be a licensed dealer of the product (Manufacturers' Authorization Form (MAF) shall be furnished in the format prescribed in "Annexure-4".
 - c. CTD will not deal with any entity other than the authorized bidder, whatsoever the nature of its relation with the bidder.
 - d. Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Tenders.
 - e. Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government of Karnataka.

III. Technical Bid

The Technical bid should be completed in all respects and contain all information about the Desktops as specified in Annexure 1 and Laptops as specified in Annexure-2 of this document. It should not contain any price information. However it should confirm that all required rates have been quoted in Commercial Offer (CO), without showing the actual amounts in the Technical Bid. It is mandatory to submit all the details in the prescribed formats duly filled in as specified in e-Procurement system, along with the offer. The Commercial Tax Department, at its discretion, may not evaluate a technical bid in case of non- submission or partial submission of technical details. The technical bid must be submitted by bidder to CTD in an organized and structured manner etc.

III(1) Bidders shall furnish the following information and upload the scanned documents

(as also specified in clause 7 - Criteria for Technical Bid) :-

- i. Name and full address of the bidder;
- ii. Name and telephone number of the contact person (on behalf of the bidder);
- iii. Goods and Service Tax Identification Number (GSTIN)/ Registration Certificate under the Goods and Service Tax Act;
- iv. Copy of the PAN card issued by I.T Department;
- v. Sales Tax/VAT Clearance Certificate issued within 90 days before the date of submission of the bid;
- vi. Number and date of the certificate/dealership authorization letter issued by original equipment manufacturers for having appointed the bidders as the authorized seller/distributor of desktops and Laptops.
- vii. Name/s, contact number/s, e-mail ids of authorized person/s of any two government organization/s to which the bidder has supplied Desktops and Laptops, etc. in the past 2 years.
- viii. Check List of documents submitted for technical bid.
- ix. The compliance sheet comparing the configuration/specifications as stated in the tender document and as offered by the bidder shall be submitted. Deviations if any along with explanation shall be clearly mentioned.

IV. Scope of Work

- a. The bidder should supply 1275 Desktops as per Annexure -1 and 150 Laptops as per Annexure -2 for the use of Officers/officials of the Commissioner of Commercial Taxes Karnataka), Vanijya Therige Karyalaya-1, 1st Main road, Gandhinagar, Bengaluru- 560009.
- b. The bidder should carry out the required configuration of the Operating system (OS), MS Office 365 Business Subscription Licenses and Anti-virus subscription license for the Desktops and laptops supplied.
- c. The above should be demonstrated to the designated CTD Official, in the office of the Commissioner of Commercial Taxes (Karnataka), who will, only on satisfaction of the operation of the supplied desktops and Laptops sign the Acceptance Report.

V. Warranty

Bidder should provide comprehensive onsite warranty which includes repair/ replacement of defective spare parts and labour for 3 years from the date of supply of desktops and Laptops including warranty for battery and adopter at the locations throughout the State where these desktops and Laptops may be in use.

VI. Conditions of Bid

- a. Bids should be valid for a period of 120 days from the date of opening of the financial bid.
- b. Bidders should pay EMD of Rs.10,00,000-00 (Ten Lakh Rupees only).
- c. The bidder can pay the EMD in the e-Procurement portal using any one of the following payment modes:
 - i. Credit Card
 - ii. Direct Debit
 - iii. National Electronic Fund Transfer (NEFT)
 - iv. Over the Counter (OTC)
- d. The supplier's bid will be evaluated only on confirmation of receipt of the payment of EMD in the Government of Karnataka central pooling A/c held at ICICI Bank. For details on e-Payment services and process refer to e-procurement portal, or on verification of exemption claimed, if any, with reference to relevant document, portal and the Government orders.
- e. EMD would be returned to the unsuccessful bidders soon after the finalization of the bid. The Successful bidder's EMD will be returned after furnishing of Performance Bank Guarantee.

VII. Commercial Bid

Commercial Bid shall be for supply of 1275 Desktops as per Annexure-1 and 150 Laptops as per Annexure-2 shall be filled separately, uploaded, encrypted by the Digital Signature of the Bidder.

- a. Commercial Bid for supply of 1275 Desktops as per Annexure-1 and 150 Laptops as per Annexure-2 shall be as specified in the e-Procurement system and shall be submitted, electronically.

- b. 'Price' will be for all the costs of 1275 desktops as per Annexure-1 and 150 Laptops as per Annexure-2 and shall be inclusive of all the costs such as Transportation, Taxes & Duties, Theft and Accidental Insurance, Configuration and Installation of OS, supply and installation of office 365 business standard Software license, Antivirus software license, warranty etc. The bidder should mention net value of the product to be supplied and tax element (GST) separately and then put the total value in the financial bid document (Refer Schedule I & Schedule-II). It is mandatory that the Commercial Bid for 1275 desktops and 150 Laptops shall be submitted separately as per the specified form in the e-procurement portal.
- c. CTD reserves the right to issue any addendum/corrigendum to this bid document at any time prior to 2 days before the last date for submission of bids. The CTD may amend any of the bid terms, which would be communicated/ indicated to the bidder as addendum/ corrigendum to bid document in the e-Procurement portal. The amendment so carried out will be binding on all the bidders. It will be assumed that addendum/corrigendum have been taken into consideration by the bidders in their offers after intimation, amendments shall be deemed to form an integral part of this tender document.
- d. Communication from CTD will, inter alia, be by e-mail id provided for further communication through the e-procurement portal.
- e. The Earnest Money Deposit (EMD) may be forfeited, if the bidder withdraws his bid during the period of bid validity or in case of successful bidder's failure to furnish the performance bank guarantee or in case of fail to supply the desktops and Laptops after awarding the contract or the purchase order.
- f. The cost incurred towards bidding and submission of tender documents is the responsibility of bidders, regardless of the conduct or outcome of the tendering process.

VIII. Evaluation of bid

- a. **Prequalification Evaluation:** The CTD will first scrutinize the eligibility of the prospective bidders as per "Prequalification criteria" mentioned in clause 7 above of this tender notification, based on the documents submitted by the bidder. The offers of the bidders who fulfill the mentioned prequalification criteria will be taken up for further scrutiny i.e. the technical evaluation.
- b. **Technical bid evaluation**
 - i. CTD will scrutinize the technical offers. In the evaluation, CTD will determine whether the

technical details along with documents furnished are as per bid requirements and whether items are quoted as per the annexures. If the bidder proposes to supply Desktops and Laptops which are equivalent or higher performance than the specified desktops and Laptops, the bidder should necessarily include documents in the technical bid, to establish such claim to the satisfaction of the Tender Inviting Authority and Accepting Authority.

- ii. The technical evaluation will be done on the basis of the information provided by Bidder against the detailed specifications of 1275 Desktops as per Annexure-1 and 150 Laptops as per Annexure-2.
- iii. Only those bidders who qualify in the technical evaluation will be treated as qualified for the commercial bid evaluation.

c. Commercial Bid Evaluation

- i. Commercial bid offers of only those bidders who qualify technically shall be opened on the date & time specified in the bid schedule.
- ii. Evaluation of commercial bid offers for 1275 Desktops as per Annexure-1 and 150 Laptops as per Annexure-2 will be made separately.
- iii. Bidder having the lowest commercial offer for supply of 1275 Desktops and 150 Laptops should specify separately as per Annexure-1 and Annexure-2 will be selected separately for each item as successful bidder.

IX. Award of Contract

- a. The Contract will be awarded to the each or one successful bidder as applicable, which is having lowest commercial offer and selected successful bidder for two separate items. The decision of CTD is final in this regard.
- b. Purchase order will be issued to the successful bidder in the CTD format.
- c. Commercial Taxes Department reserves the right to reject all or any of the tenders.
- d. The successful bidder should enter into an agreement with CTD within 15 days of the receipt of the award of the contract based on the terms and conditions contained in this bid document.

- e. The bidder should furnish to the CTD within 15 days from the date of purchase order by way of performance security an amount equivalent to 3 % of the bid value in respect of 1275 Desktops and 150 Laptops put together/ as the case may be in the form of a Bank Guarantee of any Nationalized Bank which shall remain in force till the expiry of warranty period of the Desktops and Laptops. The Bank Guarantee (BG) will be returned to the bidder only after satisfactory repair/replacement and maintenance during the 3 year comprehensive onsite warranty period.
- f. The bidder should complete the work of supply and installation within the stipulated period.
- g. During the warranty period, the successful bidder will be required to repair/replace the defective components within one working day, failing which the bidder will be liable to pay a penalty of Rs.100-00 per working day for next two days and Rs.200-00 per working day thereafter. The Bank Guarantee shall be encashed if the penalty so levied is not paid by the bidder within one month of CTD raising the penalty order.
- h. The bidder should comply with such directions as the CTD may issue from time to time for successful supply of the Desktops and Laptops and installation of software.

X. Supply of Goods and Services and Payment

- a. The supply of 1275 Desktops as per Annexure-1 and 150 Laptops as per Annexure-2 must be completed within 45 (Forty Five) days from the date of issue of purchase order.
- b. A 'Summary of the Acceptance Report' must be prepared and submitted to the Additional Commissioner of Commercial Taxes (e-governance), Bengaluru.
- c. 100% of the contract value will be released within 30 days from the date of submission of bill after supply and installation of 1275 Desktops as per Annexure-1 and 150 Laptops as per Annexure-2 or as per the purchase order issued and after due certification by the receiving authorities.

XI. Penalty for delay in delivery

If selected bidder fails to supply the 1275 Desktops as per Annexure-1 and 150 Laptops as per Annexure-2 or as per the purchase order issued under this tender notification, within 45 days time from the date of issue of Purchase Order, a penalty of 2.5 % of total cost of bid amount, per week (maximum 4 weeks) will be deducted from the amount payable to bidder or recovered from the bank guarantee. This may be in addition to forfeiture of EMD.

XII. Termination of contract – CTD reserves the right to cancel the contract placed on the bidder if;

- i. The bidder commits breach of any of the terms and conditions.
- ii. The bidder goes in to liquidation voluntarily or otherwise.
- iii. The service is found unsatisfactory.

XIII. The procedure for payment of Tender Transaction fee and Earnest Money Deposit

- i. The website of e-Procurement portal is: <http://www.eproc.karnataka.gov.in/>.
- ii. The home page of e- Procurement portal would appear as follows:

GOVERNMENT OF KARNATAKA
COMMERCIAL TAXES DEPARTMENT

OFFICE OF THE COMMISSIONER OF COMMERCIAL TAXES (KARNATAKA)

PART-I

Tenders in two cover system duly uploaded by the authorized partners or dealers of Desktops and Laptops will **be received** by the Additional Commissioner Commercial Taxes (e-Governance) for the following:

1. Nature of Procurement: For procurement of 1275 Desktops as per Annexure-1 and 150 Laptops as per Annexure-2 to the Office of the Commissioner of Commercial Taxes (Karnataka), Bengaluru
2. EMD: Ten Lakh Rupees.
3. The bidders can view the tender details from the websites – <http://eproc.karnataka.gov.in> and <http://ctax.kar.nic.in> For further information, please contact Person:- Basavaraju.D.M, Assistant Commissioner of Commercial Taxes (e-Governance)-4, Bengaluru , Phone Number : 080-2208402.
4. Tender documents shall be submitted online at e-Procurement portal.
5. The participating bidders will have to pay Earnest Money Deposit (EMD) of Ten lakh rupees through e-Procurement portal by any one of the 4 modes i.e. Credit Card, Internet Bank (Direct Debit), NEFT (National electronic Fund Transfer) or OTC (remittance at the bank counter).
6. The validity of the offer shall remain open for a period of 120 days from the date of opening of tenders (financial bids). If any tenderer withdraws his tender before the said period or makes any modifications in the terms and the conditions of the tender, then the Commissioner of Commercial Taxes (Karnataka) shall, without prejudice to any other rights or remedy, be at liberty to forfeit the EMD.
7. Final acceptance of the tender rests with the Commissioner of Commercial Taxes (Karnataka) who reserves the right to accept or reject any or all tenders without assigning any reason therefor.

8. Submission of the tender by the Agency implies that these conditions of contract have been read and is aware of the scope of the supply of 1275 Desktops as per Annexure-1 and 150 Laptops as per Annexure-2 for the use of Officers of the Commercial Taxes Department.
9. Tenders not submitted in the prescribed form will be rejected. Tenders which propose any alterations in the service specified or containing other conditions of any sort will be rejected.
10. **Security Deposit:** The successful Agency should pay Security Deposit equivalent to 3% of the value of the contract amount put to tender for due performance of the contract.
11. The successful tenderer shall attend the office on a date to be fixed and intimated to him for executing agreement etc. failure on the part of the successful tenderer to execute the contract agreement within 15 days from the receipt of written communication of letter of acceptance to this effect, would entail rejection of tender and forfeiture of EMD.
12. Rejected Bidders EMD shall be refunded.

TECHNICAL SPECIFICATIONS OF DESKTOP

Sl No	Parameter	Description
1	Processor	Intel 12th Gen Core i5 or AMD Ryzen5 5xxx Series Processor or higher.(Six core and twelve thread, 4.4 GHz or higher turbo frequency) or equivalent
2	Chipset	Intel B600 series/ AMD 500 Series or equivalent or higher
3	Motherboard	OEM Motherboard should have OEM logo embossed
4	RAM	1 X 8 GB DDR4 RAM expandable up to 64 GB 3200MHz with Min. 2 DIMM Slots
5	Graphics	Integrated graphics or better
6	Hard drive	256 GB, M.2, PCIe NVMe SSD + 1TB SATA HDD with 7200 RPM or higher
7	Audio Controller	Integrated audio controller
8	Ethernet	On-board Gigabit Ethernet 10/100/1000 Mbps
9	WiFi Connectivity	Integrated on Board 802.11ac 1x1 + Bluetooth 4.2 or better
10	Keyboard	USB Keys Keyboard (Same make as PC)
11	Mouse	USB 2 button Optical Scroll mouse (Same make as PC) with mouse PAD
12	USB	Min 6 USB Ports or more with Min. 2 USB in front
13	Ports	1 HDMI, 1 DP Port/VGA Port, 1 Ethernet (RJ-45 Port), 1 Headphone/Microphone or Audio Combo jack
14	Display/Monitor	19.5" or higher full HD display (Same make as PC)
15	Form Factor	Tower or Small Form Factor
16	Power Supply	Minimum 180W or Higher with 85% Energy Efficiency Surge protected SMPS
17	General Certification	i) For OEM: ISO 9001, ISO 14001 or higher/Latest. ii) For PC: Energy Star 6.0, RoHS/EPEAT India Registered, , Windows, iii) OEM should be amongst the top 4 vendors for commercial desktop PC product as per IDC report in India for the last three consecutive quarters. Copy of the IDC certificate needs to be submitted along with the technical bid.
18	Security	Trusted Platform Module TPM 2.0
19	Antivirus	Pre-Loaded with Latest version of Antivirus: Kaspersky/ Quick heal/Windows defender/eScan with 3 years License
20	M.S.Office License	Pre-loaded with latest legal version of office 365 business Standard - One year subscription licence
21	Operating System	Pre-loaded Genuine Microsoft Windows 11 Pro 64 bit
22	Accessories	With required connecting cables
23	Warranty	Three Years Comprehensive on-site warranty

TECHNICAL SPECIFICATIONS OF LAPTOP

SL No	Parametes	Description
1	Processor	Intel 12th Gen Core i5 or AMD Ryzen5 5xxx Series, (Six Core, 4.2 Ghz or higher frequency) or equivalent)
2	Chipset	Compatible Intel or AMD Chipset equivalent or higher
3	Mother Board	OEM Motherboard should have OEM logo embossed, with TPM 2.0 or higher
4	Operating System	Genuine Windows 11 Pro 64 bit preloaded from factory and should be listed in OEM website along with the hardware.
5	RAM	1x16 GB DDR4 RAM or Higher expandable upto 32 GB with one extra DIMM slot, 3200 MHz or higher
6	Hard Disk	512 GB M.2, PCIe NVMe SSD or higher
7	Display Size	14" Full HD Display.
8	Graphics	Integrated Graphics
9	Wireless connectivity	Integrated wireless b/g/n and Integrated Bluetooth 5.0 or Higher
10	Speaker	Integrated HD Audio with Stereo Speaker
11	Keyboard	OEM Keyboard with Touch pad (Spill Resistant Optional)
12	Camera	Integrated HD Camera with dual or digital microphone or Higher
13	Ports/Interfaces	Minimum 3 USB Port (at least one number of Type-C Port), 1 x RJ-45 port 10/100/1000 Mbps, 1 x HDMI port, 1 Headset jack,
14	Battery	Integrated Battery with 41 Whr or 45 Whr or higher battery
15	Carry case	OEM Backpack/ Carry Bag
16	Weight	Less than or equal to 1.8 Kg
17	Warranty	3 year comprehensive onsite warranty including Battery.
18	Certification	Energy Star 8.0, EPEAT Silver India Registered/ROHS Compliance & BIS for Product. OEM should be amongst the TOP 4 Vendors for commercial Laptop products as per IDC report in India for the last three consecutive quarters. Copy of the IDC report needs to be submitted along with the Technical Bid
19	Security	Trusted Platform Module TPM 2.0
20	Anti-Virus S/W	Pre-Loaded with Latest version of Antivirus: Kaspersky/ Quick heal/Windows defender/eScan with 3 years License
21	M.S. Office License	pre-loaded with latest legal version of office 365 business Standard - One year subscription licence
22	Accessories	Indian 3 Pin AC adaptor with connecting Cable

Annexure-3 to Tender notification No. AC/EG-4/CR-38/2021-22 Dated 18.11.2022

UNDERTAKING ON OFFICE PREMISES

This is to certify that.....has an office in the Bengaluru. Relevant address proof is enclosed.

Company Secretary / Authorized Signatory

Name of Signatory:

Bidder Name: Date:

Place: Bengaluru

MANUFACTURER’S AUTHORIZATION FORM

To

The Commissioner of Commercial Taxes,
VTK-I, Gandhinagar,
Bengaluru-560 009
Karnataka.

Subject: Authorization letter for tender number Ref. _____ Dated _____

Reg: Tender Notification Number _____ Dt. _____

Dear Sir,

This is with reference to above subject of Procurement of _____ for your department. We would like to authorize M/s. _____ who is a business associate/partner of <OEM> in India to participate in the above tender, and execute the same if awarded.

We hereby extend our full support as per terms and conditions of the tender and the contract for the services offered against this invitation for tender offer by the M/s _
..... We hereby commit to the tender terms and conditions and will not withdraw our commitments during the process and or during the period of contract.

Your faithfully,

For “Company Name”

“Name of the person”

“Designation”

Annexure-5 to tender notification No.AC/EG -4/CR-38/2021-22 Dated 18.11.2022

DETAILS OF THE BIDDER

Sl. No.	Particulars	Details
1.	Name of the Bidder	
2.	Address of the Bidder	
3.	Status of the Company (Public Ltd/ Pvt. Ltd)/Registered Partnership Firm	
4.	Details of Incorporation of the Company CIN or LLP	
4.	Details of Registered Partnership Firm	
5.	Details of Commencement of Business	
6.	Goods and Services Tax Registration Number(GSTIN)	
7.	Permanent Account Number (PAN)	
8.	Name & Designation of the authorized person to whom all references shall be made regarding this tender	
9.	Mobile Number of the Authorized person	
10.	Telephone No. (with STD Code)	
11.	e-Mail of the contact person:	
12.	Fax No. (with STD Code)	
13.	Website	
14.	Financial Details (as per audited Balance Sheets) (in Cr)	
15.	Year	2019-20
16.	Net Worth	2020-21
17.	Turn Over	2021-22

Annexure-6 to tender notification No.AC/EG -4/CR-38/2021-22 Dated 18.11.2022

TURNOVER DETAILS

TO WHOMSOEVER IT MAY CONCERN

This is to certify that the annual turnover furnished by << COMPANY NAME >> for last 3 years i.e. 2019-20, 2020-21, 2021-22 in the business of Desktops and Laptops and other IT products is as below. This is as per the Statement of Accounts which has been duly verified by me and found correct.

Financial year	Total Turnover of the Company (Rs. in Lakhs)	Total Turnover from the business of supplying Desktops and Laptops and other IT products (Rs. in Lakhs)
2019-20		
2020-21		
2021-22		

Place:

Date:

**Seal & Signature of
Chartered Accountant**

Annexure-7 to tender notification No.AC/EG -4/CR-38/2021-22 Dated 18.11.2022

UNDERTAKING ON BEING NOT BLACKLISTED

This is to certify that M/s----- is not blacklisted by Government of Karnataka or any of its agencies for any reasons, whatsoever and not blacklisted by Central / any other State / UT / Government, or its agencies for indulging in corrupt, or fraudulent practices or for indulging in unfair trade practices as on 31.08.2022.

Company Secretary / Authorized Signatory

Name of Signatory:

Bidder Name:

Date :

Place:Bengaluru

Annexure-8 to tender notification No.AC/EG -4/CR-38/2021-22 Dated 18.11.2022

Satisfactory Certificates for having supplied and Installed Desktops and Laptops

Year	Name of the Department /Agency	No. of Desktops and Laptops supplied and installed	Certificate Enclosed Yes/No	Remarks
2020-21				
2021-22				

Company Secretary / Authorized Signatory

Name of Signatory:

Bidder Name:

Date :

Place: Bengaluru

Annexure-9 to tender notification No.AC/EG -4/CR-38/2021-22 Dated 18.11.2022

**FORMAT FOR DECLARATION OF ACCEPTANCE OF TERMS AND CONDITIONS IN
RFP**

To,

Sir/Madam,

Subject:

Reference: Tender No:

Sir/Madam,

I have carefully gone through the Terms & Conditions contained in the RFP document No.
Regarding supply and Providing Annual Maintenance Contract (AMC) for Desktops and Laptops.

I declare that all the provisions of this RFP/Tender Document are acceptable to my company. I
further certify that I am an authorized signatory of my company and am, therefore, competent to make
this declaration.

Yours faithfully,

(Signature of the Bidder)

Printed Name:

Designation:

Date:

FORMAT FOR UNDERTAKING ON LITIGATION(S)

This is to certify that M/s -----is not involved in any major Litigation that may have an impact of affecting or compromising the delivery of services as required under this RFP.

Company Secretary

Name of Signatory:

Bidder Name: Date:

Place:

POWER OF ATTORNEY EXECUTED BY THE BIDDER IN FAVOR OF THE PRINCIPAL OFFICER OR DULY AUTHORIZED REPRESENTATIVE, CERTIFYING HIM AS AN AUTHORIZED SIGNATORY FOR THIS TENDER

To

The Commissioner of Commercial
Taxes, VTK-I, Gandhinagar,
Bengaluru-560 009
Karnataka.

Subject: Authorization letter for tender number Ref. _____ Dated _____

Reg. Tender Notification Number _____ Dt. _____

Dear Sir,

This is with reference to above subject of Procurement of..... for your Department .

I/We, Managing Director/Partner of bidder M/s hereby solemnly authorize Shri .
_____ who is a ...(Designation) of our company/LLP

For the purpose of representation and making statement, clarification and furnishing documents etc. with regard to procurement of Desktops and Laptops. The statement and clarification made by the said authorized representative is binding on us. I/we have attested his signature of the authorized representative as under.

Yours faithfully,

For "Company Name"

"Name of the person"

"Designation"

Signature of the Authorized representative

Attested

Schedule-I to tender notification No.AC/EG -4/CR-38/2021-22 Dated 18.11.2022

Format for Commercial Bidding for 1275 Desktop Computers as specified in Annexure-1

Sl.No	Desktop	Net Price per Unit	GST	Total Price per Unit	No. of Units	Total Price for 1275 Units in Rs
1	2	3	4	3+4=5	6	5x6 = 7

“ Price” should be inclusive of all the costs such as Transportation, Taxes & Duties, Theft and Accidental Insurance, Configuration and Installation of OS, supply and installation of office 365 business standard Software license, Antivirus software license, warranty etc

I,(Name and designation) authorized representative of M/s.and agree to all the terms and conditions specified in the tender notification.

Date:

Place:

Seal with Signature

Schedule-II to tender notification No.AC/EG -4/CR-38/2021-22 Dated 18.11.2022

Format for Commercial Bidding for 150 Laptops as specified in Annexure-2

Sl.No	Laptop	Net Price per Unit	GST	Total Price per Unit	No. of Units	Total Price for 150 Units in Rs
1	2	3	4	3+4=5	6	5x6 = 7

“ Price” should be inclusive of all the costs such as Transportation, Taxes & Duties, Theft and Accidental Insurance, Configuration and Installation of OS, supply and installation of office 365 business standard Software license, Antivirus software license, warranty etc

I,(Name and designation) authorized representative of M/s.and agree to all the terms and conditions specified in the tender notification.

Date:

Place:

Seal with Signature