

GOVERNMENT OF KARNATAKA  
Joint Commissioner of Commercial Taxes,  
(Admn) Vat Division, Vanijya Therige Bhavan, Sri.Devaraj Urs Layout,  
"A" Block, Davangere.

Phone No.231359/254838

No.JCCT(A)/C SEC./CR-*9EN*/2011-12

Dated: *31/01/2012*

TENDER NOTIFICATION

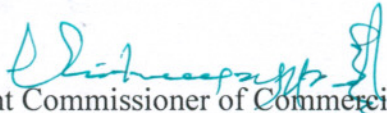
Tenders are invited under two covers system, from the authorized dealers of the original equipment manufacturers (OEM) for the supply of Generator described in the table given below and installation and commissioning of the same at the following offices of the Commercial Taxes Department (CTD).

Sl. No.	NAME OF THE OFFICE	Capacity of Generators in KVA	Required numbers
1	LVO- 470 Harihara	7.5	1
2	LVO 480, Chitradurga	10	1
3	LVO 485, Challakere	7.5	1
4	LVO 495, Bellary	10	1
5	LVO 500, Hospet	7.5	1
6	LVO 505, Hagaribommanahalli	7.5	1
7	LVO 510, Koppala	10	1
8	LVO 515, Gangavathi	7.5	1

The prescribed tender forms and the request for proposal (RFP) showing the terms and conditions, technical specification of Generators required to be supplied and installed and, all other relevant details of this tender can be obtained from the website:<http://ctax.kar.nic.in>. or from the Joint Commissioner of Commercial Taxes (Admn). VAT Division, Davangere. The bidder should satisfy all the terms and conditions laid down in the RFP in relation to supply, installation and commissioning of the above listed Generators.

The last date for submission of tender is on or before 10.02.2012 at 5.00 p.m. The sealed cover containing both the "prequalification bid" and the "financial bid" covers should be delivered to the Joint Commissioner of Commercial Taxes, (Admn).,VAT Division, Davangere. Tenders received after 5.00 PM on the appointed date will be rejected.

The prequalification bids will be opened on 14.02.2012 at 11. PM in the presence of available bidders ( no written intimation to this effect will be given to individual bidder) and the financial bids will be opened 14.02.2012 at 12.00 PM in the Office of the Joint Commissioner of Commercial Taxes, (Admn) VAT Division, Davangere.

  
Joint Commissioner of Commercial Taxes  
(Admn) VAT Division, Davangere.

Joint Commissioner of Commercial Taxes,  
(Admn) Vat Division, Vanijya Therige Bhavan, Sri.Devaraj Urs Layout,  
"A" Block, Davangere.

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### ABBREVIATION USED

CCT: Commissioner of Commercial Taxes

CTD: Commercial Taxes Department

CP: Check Posts

JCCT: Joint Commissioner of Commercial Taxes

HQ : Head quarters(Vanijya Therige Bhavan, Devaraj Urs Layout Davangere.

B.G. : Bank Guarantee

VAT : Value Added Tax

TIN : Tax payers Identification Number

VTK : Vanijya Therige Karyalaya

STPI : Software Technology Parks of India

OCM : Original equipment manufacturer



### DISCLAIMER

The purpose of this tender document is to provide the bidder(s) with information to assist the formulation of their proposals. This tender document does not purport to contain all the information that each bidder may require. This tender document may not be appropriate for all persons, and it is not possible for CTD to consider the investment objectives, financial situations and particular needs of each bidder who reads or uses this tender document. Each bidder should conduct their own visit and analysis and should check their accuracy, reliability and completeness of the information contained in this tender document and if necessary, obtain independent advice from appropriate sources. CTD makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the tender document.

CTD may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information contained in this tender document.

## **1. SCOPE OF WORK**

- 1.1. The scope of work required to be carried out by the bidder should cover and include the following supply, installation and commissioning of generators at the identified offices.
- 1.2. The requirement of number of generators in the DVO, Davangere Division, Davangere is given in the annexure I & IV enclosed to this RFP. The technical specifications of different Generators are given in Annexure V enclosed in this RFP.
- 1.3. The details of the address and locations of offices, at which this supply, installation and commissioning of generators is required to take place are given in Annexure VI of this RFP.
- 1.4. SPECIAL CONDITIONS RELATING TO THE SCOPE OF WORK:
  - 1.41 All the items/products covered in this tender to be supplied/installed by the successful bidder should carry a comprehensive on site warranty as allowed by the manufacturer.

## **2. RESPONSIBILITIES OF THE DEPARTMENT :**

- 2.1. The CTD should ensure the availability of spare for installation of generators in the identified official building locations, in Annexure VI enclosed to this RFP.
- 2.2. The CTD should allow free entry and access to the authorized personnel of the successful bidder to carry out the works (i.e. supply, installation, etc) specified in this RFP during the working hours at offices.

## **3. RESPONSIBILITIES OF THE BIDDER :**

The responsibilities of the bidder under the agreement include the following:

- 3.1 Agreement: The successful bidder should enter into an agreement with CTD within 10 days of the receipt of the award of the contract based on the terms and conditions contained in this RFP document.
- 3.2 Security Deposit: The bidder should furnish to the CTD by way of performance security an amount equivalent to 5% of the bid value in the form of a guarantee of any Nationalized Bank which shall remain in force till the expiry of warranty period of the Generators supplied by the bidder. The bank guarantee (BG) will be returned to the bidder only after satisfactory supply, installation/integration and commissioning of the Generators and satisfactory repair/replacement and maintenance during the warranty period.



- 3.3 The bidder should complete tendered work within the stipulated period as in clause 4.23 below. If the bidder fails to complete the work within stipulated period, penalty of 5% of the security deposit value will be levied for each week of delay in completion of the work and will be recovered out of the security deposit, furnished in terms of clause 3.2 above.
- 3.4 During the warranty period, the successful bidder will be required to repair/replace the defective components within one working day, failing which the bidder will be liable to pay the penalty of Rs.100/- per working day for next two days and Rs.200/- per working day thereafter for Generators. The bank guarantee shall be encashed if the penalty so levied is not paid by the bidder for any quarter within one month of any of the authorised officer of CTD raising the penalty order.
- 3.5 The bidder should comply with such directions as the CTD may issue from time to time for successful completion of the work as per the agreement entered into.

#### **4. GENERAL CONDITIONS OF THE TENDER:**

The following shall be the general conditions of the tender, which shall also govern the agreement to be entered into between the bidder and CTD, subsequent to the award of the contract.

- 4.1. The bidder should be an authorised dealer of the original equipment manufacturer (OEM) of the Generators notified in the related tender notification for procurement of Generators covered therein. Proof of the same should be submitted along with the tender document.
- 4.2. The bidder should be a registered dealer under the KVAT Act, 2003 or under the General Sales Tax Act of any State and proof of the same should be submitted along with the tender document.
- 4.3. The bidder should submit a tax clearance certificate issued by the sales tax /Value Added Tax Authority concerned covering the period upto the date of publication of the tender.
- 4.4. The bidder should submit proof of permanent Account number (PAN) assigned by the Income Tax Department.
- 4.5. The bidder should have achieved annual sales turnover of not less than Rs.2 crores (Rupees Two crores) for the past three years and proof of the same should be submitted.
- 4.6. The annual sales turnover of the original equipment manufacturer (OEM) should not be less than Rs. 25 crores (Rupees Twenty five crores) during the past three years.

- 4.7. The bidder should not sublet or assign or franchise the responsibility covered in this agreement to any other agency either in whole or in part.
- 4.8. The bidder should be solely responsible for all acts of omission and commission occasioned by his personnel in carrying out the terms of the agreement.
- 4.9. The CTD may terminate the agreement in the event of breach of any of the terms of the agreement or the tender by the bidder, with a prior notice of 15 days.
- 4.10. If, after the agreement has been entered into, it is proved that any of the information furnished by the bidder in the tender is false or that the bidder secured the contract through misrepresentation of facts in whatsoever manner, the agreement is liable to be terminated forthwith and security deposit (as in the clause 3.2) shall be forfeited to the CTD. The decision of the CTD in this regard shall be final.
- 4.11. The terms and conditions of the agreement will be valid till its termination by the CTD.
- 4.12. Successful bidder should start supplying the generators and simultaneously take up the related installation and commissioning work within 10 days from the date of awarding the tender.
- 4.13. Any amendments to the agreement should be by mutual written consent.
- 4.14. The agreement should be interpreted in accordance with the appropriate Indian Laws.
- 4.15. All correspondences and documents pertaining to the agreement should be written in English/ Kannada.
- 4.16. The CTD may choose to conduct negotiation or discussion with any or all the tenders.
- 4.17. The decision of the CTD in the evaluation of the pre-qualification / technical bids and commercial bids shall be final.
- 4.18. The bidder or his authorised agent should have an office within the State of Karnataka operating for the past 5 years with their own service centers at Davangere/ Bangalore/ Hubli for effective and efficient maintenance, replacement/ repair and support for Generator supplied, installed and commissioned in CTD offices during the warranty period.
- 4.19. The bidder should have minimum 5 years experience in the field of supply, installation, commissioning, servicing, maintenance of Generators, etc.



- 4.20. If the proof for qualification criteria is not satisfactory, Department may investigate further. The decision of the Department on accepting the proof will be final.
- 4.21. The tenderer should enclose all necessary documentary evidences in support of his qualification to the tender.
- 4.22. CTD reserves the right to make minor changes in the scope of work specified in para 1 above.
- 4.23. The bidder should complete the assigned work of supply and installation of generators listed in Annexures I & IV within 30 days from the date of awarding of the tender. Any delay caused beyond the stipulated period by the bidder shall be tantamount to breach of the agreement, unless the same has occurred due to unforeseeable events beyond the control of the bidder, and is liable for penalty as stipulated in Para 3.3 above.
- 4.24. All decisions of the CTD will be final.

## **5. TERMS OF PAYMENTS:**

The payment to the successful bidder for supply/installation of Generators covered in this RFP is regulated as under:

- 5.1. The contract value will be released after receipt of certificates from the respective offices for satisfactory completion of supply, installation and commissioning of Generators.

## **6. RESOLUTION OF DISPUTES & NOTICES:**

- 6.1. The bidder and the CTD shall make every effort to resolve through amicable negotiations, any disagreement or dispute arising under or in connection with the agreement.
- 6.2. If, within 30 days of commencement of such negotiations, the parties are unable to resolve the dispute amicably, it shall be competent for either party to take recourse to appropriate action under the Arbitration and Conciliation Act, 1996.
- 6.3. All arbitration/litigation proceedings shall be held at Davangere.
- 6.4. Any notice to be given by one party to the other shall be sent by way of a letter or alternatively through telegram or fax and confirmed in writing.
- 6.5. A notice shall be effective from the date it is delivered at first through the means specified in sub-para 4 herein above.



## 7. SUBMISSION OF TENDERS:

- 7.1 The bidder should enclose a demand draft of Rs.25,000 (Rupees twenty five thousand only) to the tender document as earnest money deposit (EMD) drawn on any scheduled bank favoring "Joint Commissioner of Commercial Taxes (Admn) VAT Division Davangere" payable at Davangere.
- 7.2 The EMD of the unsuccessful bidder will be returned only after finalization of tender process.
- 7.3 The EMD of the successful bidder will be returned only after his submitting a bank guarantee as specified in clause 3.2 above.
- 7.4 Procedure to submit sealed cover: The first sealed cover should contain the particulars of (i) VAT/Sales Tax registration, (ii) Sales Tax clearance certificate, (iii) PAN details of Indian Income Tax Act, 1961, (iv) information to the effect that the bidder is authorized dealer of the OEM, (v) annual sales turnover for the past three years, (vi) names and addresses of at least 2-3 Govt. institutions/organizations in Karnataka to which the said Generators have been supplied by the bidder during the past 2 years, (vii) Proof to the effect that the bidder has its own office in Karnataka and has been operating for the last 5 years in the State of Karnataka (viii) annual sales turnover of the original equipment manufacturer (OEM) for the past three years and proof in relation to items (i) to (viii) listed above should be enclosed. The successful bidder or his authorized agent should set up its service centers in Davangere, if does not have one already, for effective and efficient maintenance and repair/replacement the Generators supplied and installed in CTD Offices, during the warranty period. The first sealed cover, being the technical bid cover, should be superscribed with the words "Prequalification bid for supply and installation of Generators" The Second sealed should contain the financial bid in the prescribed form and Should be superscribed with the words "Financial bid for supply and Installation of Generators". The sealed covers containing the "pre-Qualification bid and the "financial bid" should be enclosed in another Sealed cover with the words "Tender for supply and installation of Generators" and should be addressed to the Joint Commissioner of Commercial Taxes (Admn) Vat Division, Vanijya Therige Bhavan, Devaraj Urs Layout, Davangere at the above given address. The bids should be unconditional. Conditional bids will be summarily rejected.
- 7.5 The financial bid covers of only those bidders who satisfy the pre-Qualification requirements after evaluation of the pre qualification Bid will be opened. The bidder should satisfy all the terms and Conditions laid down in the RFP in relation to supply, installation and commissioning of Generators at places shown above.
- 7.6. The bidder should mention the net value of the Generators to be supplied and tax element (VAT) separately and then put the total value in the financial bid document. The rates quoted should be inclusive of all taxes (cost of the Generators and tax break up should be given clearly). The rates quoted should be valid for a period of four months from the date of submission of the tender (pre qualification bid and financial bid) by the bidder.



- 7.7 The generators to be supplied by the successful bidder should not be older than three months from the date of supply, ie. Generators should have been manufactured within three months as on the date of delivery.
- 7.8 During the warranty period, for comprehensive onsite warranty, the successful bidder should have back-to-back agreement with the original equipment manufacture (OEM) and a copy of such agreement should be enclosed to the technical bid.
- 7.9 CTD reserves the right to reject all or any of the tenders.
- 7.10. The formats for the pre qualification/technical bid and commercial bid shall be as shown in the Annexure IX to XIV to this RFP. Conditional tenders will not be accepted. Tenders received beyond the date and time specified in the tender notification will be summarily rejected.

## **8. EVALUATION OF THE TENDERS:**

- 8.1 The tenders shall be evaluated by a Tender Evaluation Committee (TEC) constituted by the Joint Commissioner of Commercial Taxes, (Admn), VAT Division, Davangere by an order.
- 8.2 The TEC may choose to conduct negation or discussion with any or all the tenders.
- 8.3 If there were to be any changes in the terms and conditions of the tender pursuant to the negotiations during the evaluation of the pre-qualification/ technical bids, which are likely to have an impact on the commercial bid, it shall be competent for the TEC to seek revised commercial bids in sealed covered ONLY from those tenderers whose technical bids have been cleared by the committee. While seeking such revised commercial bids, the Committee shall give reasons justifying the need for such a course of action.
- 8.4 The decision of the TEC in the evaluation of the pre qualification/technical and commercial bids shall be final.

  
 Joint Commissioner of Commercial Taxes  
 (Admn.) VAT Division, Davangere.

**ANNEXURE -1**  
**Office wise Generators requirement**

Sl.No.	NAME OF THE OFFICE	Capacity of Generators in KVA	Required numbers
1	LVO- 470 Harihara	7.5	1
2	LVO 480, Chitradurga	10	1
3	LVO 485, Challakere	7.5	1
4	LVO 495, Bellary	10	1
5	LVO 500, Hospet	7.5	1
6	LVO 505, Hagaribommanahalli	7.5	1
7	LVO 510, Koppala	10	1
8	LVO 515, Gangavathi	7.5	1

**ANNEXURE - II**  
**Office wise Generators requirements**

( AS SHOWN IN ANNEXURE-I)

**Annexure - III**  
**Generators requirements at office in the State**  
**( Not applicable)**

**ANNEXURE -IV**  
**Abstract of the Generators requirement shown in Annexures I**

Sl.No.	Description of Generator required	Quantity required numbers
1	Generator 7.5 KVA	5
2	Generators - 10 KVA	3
	TOTAL :	8



**ANNEXURE - V**

Technical Specification of Generators required by CTD

Sl.No.	GENERATORS	No.s
1	Generator - 7.5 KVA - ISO Certified, popular and established branded , Diesel Fuel, Air cooled Diesel Engine with ISO Certified alternator, single phase with panel, engine should be capable of providing 10% over load, fuel tank, control panel fitted to DG Set along with salient acoustic and all accessories.	05
2	Generator - 10 KVA - ISO Certified, popular and established branded , Diesel Fuel, Air cooled Diesel Engine with ISO Certified alternator, single phase with panel, engine should be capable of providing 10% over load, fuel tank, control panel fitted to DG Set along with salient acoustic and all accessories.	03

ANNEXURE VI  
Details of location of office of CTA

Sl.No.	Name & address of the office	Phone No. of the office	Jurisdictional JCCT of VAT office
1	LVO 470 , Indfustrial Area, Harihara	08192-243914	JCCT ( Admn) DVO, Davanagere
2	LVO 480, Kelagote, Chitradurga	08192-222489	JCCT ( Admn) DVO, Davanagere
3	LVO 485, Tyagaraja nagar, Challakere	08195-250590	JCCT ( Admn) DVO, Davanagere
4	LVO 495, Buda Building, Bellary	08392-276884	JCCT ( Admn) DVO, Davanagere
5	LVO 500,Huda Building,Hospet	08394-228264	JCCT ( Admn) DVO, Davanagere
6	LVO -505, Hagaribommanahalli	08397-239112	JCCT ( Admn) DVO, Davanagere
7	LVO 510, Koppala	08539-230017	JCCT ( Admn) DVO, Davanagere
8	LVO 515, Gangavathi	08533-230537	JCCT ( Admn) DVO, Davanagere

ANNEXURE - VII

Location and address of the JCCT (Admn) VAT Division, Davanagere

Place / Head Quarters	Office Address
Davanagere	Joint Commissioner of Commercial Taxes, ' Vanijya Terige Bhavan', Ist Floor, A-Block, Devaraja Urs Layout, P.B.Road, Davanagere 08192 231359



## ANNEXURE VIII

## COMMERCIAL TAXES DEPARTMENT HEAD QUARTERS

Joint Commissioner of Commercial Taxes,  
 Vanijya Terige Bhavan', Ist Floor, A-Block,  
 Devaraja Urs Layout, P.B.Road,  
 Davanagere  
 08192 231359

## ANNEXURE IX

## GENERAL INFORMATION ABOUT THE BIDDER

Sl. No.	Name of the Company/ Firm	
2	Address ( of both H.O. and Branch office	
3	Telephone Numbers	Phone: Fax
4	E- Mail	
5	Website	
6	Legal Status	Public Ltd., Co.,/ Private Ltd., Co.,/ Partnership Firm/ Proprietary concern
7	Date of Establishment/ Incorporation	
8	Quantity Certifications attained by the firm	
9	Details of the contact person of the bidder For future correspondence Name E-mail Phone/ Mobile	
10	EMD details	Name of the Bank Rs. EMD valid up to

Place:

Bidder's Signature &amp; Seal

Date:

ANNEXURE – X  
PARTICULARS OF TURNOVER IN THE LAST 3 FINANCIAL YEARS

(As per audited accounts )

Year	Turnover of the bidder in Generators	Profit after Tax
(1)	(2)	(3)

Place:

Date:

Bidder's Signature and Seal

NOTE:

- 1) Please attach copies of audited Balance Sheets and IT returns that clearly show and confirm the figures mentioned in Columns (2) and (3).
- 2) Provide sufficient evidence to support information provide in the above table , otherwise the bid will be liable to be rejected.



ANNEXURE – XIDETAILS OF BRANCH OFFICES/ SERVICE CENTRES/FIELD  
OFFICERS OF THE BIDDER IN KARNATAKA

SL. No.	Location Address	Address & Phone No.	Date of Establishment	Staff strength

Place:

Date:

Bidder's Signature and Seal

ANNEXURE –XII

Technical solution offered by the bidder in relation to this tender

- Understanding about the scope of the work
- Execution plan
- Support team deployment and places

Place:

Date:

Bidder's Signature and Seal

\* A brief note by the bidder on the project scope to be provided.

The bidder has to define the solutions being offered his understanding of the Project, issues related to the project and risks involved in the project.

- It should also include project management, deployment plan, Maintenance plan, Security plan, risk management.



ANNEXURE –XIII  
PREQUALIFICATION BID

Tender submitted in response to tender notification No. JCCT (A) C Sec/CR/11-12 Dated: \_\_\_\_\_ published in local newspapers/ departmental website by the Commercial Taxes Department in relation to supply of Generators:

01. Name and full address of the tenderer
02. Name and telephone number of the contact person  
(on behalf of the tenderer)
03. Registration Certificate Number (TIN ) under
04. PAN issued by I.T. Department (No. and date of issue):
05. Full address and telephone number of the office of the  
Assessing Authority under the sale Tax/VAT Act:
06. Sales Tax clearance certificate (No. and date):
07. Number and date of the certificate/dealership  
Authorization letter issued by original equipment  
Manufacturer (OEM) for having appointed the  
Tenderer as the authorized seller/distributor of Generators:
08. Annual sales turnover of the OEM during: 2007-08,2008-09,2009-10
09. Name/s, contact number/s of authorized person of any two  
Govt. Organization/s to which the Tenderer has supplied similar  
products for the past 2 years.
10. Whether information called for in annexure IX to  
XII of RFP is furnished YES/NO
11. Whether proof in respect of Sl. No. 3 to 8 is enclosed. YES/NO

**Declaration**

I ..... , the tenderer, have read and understood the terms and conditions laid down by CTD in the RFP in relation to this tender and I undertake to supply the said products as per said terms and conditions.

Date:  
Place:

Signature of the tenderer

ANNEXURE – XIV  
FINANCIAL BID

Tender submitted in response to tender notification No. JCCT (A) C Sec/CR/11-12 Dated: \_\_\_\_\_ published in newspapers by the Commercial Taxes Department in relation to supply of Generators.

01. Name and full address of the tenderer:

02. Financial bid (Price quote) :

Name of the Generators	Quantity to be supplied installed	Unit price (In Rs.)	Net value (In Rs.)	Tax (In Rs.)	Total Value (In Rs.)
(i) to (iii) (as in the tender notification)					

Declaration

I....., the tenderer, have read and understood the terms and conditions laid down by CTD in relation to this tender and I undertake to supply the said product as per the said terms and conditions.

Place:

Date:

Bidder's Signature and Seal

(Note: 1) Conditional financial bid is liable for rejection

2) The price quoted should be valid for 4 months from the date of submission of the tender).