



**GOVERNMENT OF KARNATAKA
COMMERCIAL TAXES DEPARTMENT**

OFFICE OF THE

**JOINT COMMISSIONER OF COMMERCIAL
TAXES(ADMINISTRATION) DGSTO**

“SHESHADRI BHAVAN” DEWANS ROAD, MYSORE-570 004.

TEL : 0821-2420367 E-mail : jctadmndvomys@gmail.com

**Tender Document for the supply of Desktop
Computers.**

The authorities and schedule for bidding is as under:

1)	Designation and address of the procuring entity	Joint Commissioner of Commercial Taxes (Admn), DGSTO, Dewan's Road, Sheshadri Building, Mysore.
2)	Designation and address Of the tender Inviting authority	Joint Commissioner of Commercial Taxes (Admn), DGSTO, Dewan's Road, Sheshadri Building, Mysore.
3)	Designation and address of The tender accepting authority	Joint Commissioner of Commercial Taxes (Admn), DGSTO, Dewan's Road, Sheshadri Building, Mysore.

Sl.No	Event Description	Date & Time
1.	Last date and time for receipt of bid	20.10.2022 at 12.00 hrs.
2.	Date, time and venue for opening of technical bid;	25.10.2022 at 13.00 hrs. at Joint Commissioner of Commercial Taxes (Admn), DGSTO, Dewan's Road, Sheshadri Building, Mysore.
3.	Date, time and venue for opening of financial bid;	28.10.2022 at 13.30 hrs. at Joint Commissioner of Commercial Taxes (Admn), DGSTO, Dewan's Road, Sheshadri Building, Mysore.
4.	Telephone No. and e-mail ID for contact	0821-2420367 e-mail ID : jcctadmndvomys@gmail.com

Tender Inviting Authority

Joint Commissioner of Commercial Taxes
(Admn), DGSTO, Mysore.

**GOVERNMENT OF KARNATAKA
COMMERCIAL TAXES DEPARTMENT****OFFICE OF THE JOINT COMMISSIONER OF COMMERCIAL TAXES (ADMN), DIVISIONAL
GOODS AND SERVICE TAX, MYSORE****Telephone: 0821-2420367****Telefax: 0821-2421877**

Tender No: JCCT/ADMN/DGSTO/MYS/COMTENDER/2022-23

Dated : 06.10.2022

E-TENDER NOTIFICATION

The Joint Commissioner of Commercial Taxes (Admn.), DGSTO, Mysore is inviting through online e-Procurement Portal for the **Supply and installation of Desktop computer hardware along with necessary software** under two cover system/two parts (Technical bid and financial bid) from reputed supply agencies, registered in Karnataka State, who have adequate financial resources and experience.

Sl. No.	Item	Make Brand Mandatory	Number
i	Intel i3 Processor 12 th Gen, 8Gb ram, 512 Gb SSD, Windows 11/MS Office, 24" FHD Screen, Wireless Keyboard & Mouse, Bluetooth Wi-Fi portability, Webcam, 3 Years Warranty.	HP AIO Desktop or equivalent	13

1. The details of this tender may be obtained from the website <http://eproc.karnataka.gov.in> and <http://ctax.kar.nic.in> for further information, please contact phone number 0821-2420367
2. Vendors must submit tenders for **Desktop Computers, required accessory and software** is compulsory.
3. The bidder should satisfy all the terms and conditions laid down hereunder in relation to the supply, installation, integration, commissioning, service clause and warranty of the above mentioned items.
4. **Introduction:** The Joint Commissioner of Commercial Taxes (Admn.), DGSTO, Mysore (called "**the JCCT**" from hereafter) intends to install Desktop Computers (13 no's) to the offices of this division.
5. **Language of Bid :**The Bid prepared by the Bidder and all correspondence and documents relating to the bid exchanged by the Bidder and the Purchaser, shall be written in the English / Kannada language & Bid can be submitted in English / Kannada.
6. **Scope of Work:** The Vendor Should

- a. Supply of **Desktop Computers** as per the technical specifications mentioned in the tender at **Annexure-2**.
- b. Installation of **Desktop Computers** to 13 offices of this division.

The vendor needs to consider the following aspects before installing computers in 13 offices.

The selected bidder would be responsible to procure, test and install computer systems, with preloaded operating systems and all other necessary software to run the systems and necessary peripherals such as cordless keyboard, mouse with pad, speakers etc.

- c. Maintenance of the **Desktop Computers** systems for three years on site (comprehensive) for all the computers and peripherals supplied including software.
- d. Integrate all the products supplied and installed as may be stipulated by department.

7. Tender procedure

The tender will be a two-part (two-cover) system. First part will have the pre-qualification details as per **Annexure-1** along with the compliance to the technical specifications detailed in **Annexure-2** and second part shall contain the commercial details as per **Annexure-3**.

8. **Technical Specifications:** The detailed technical specifications of the items to be supplied are as per **Annexure-2**.

9. **Delivery Location:** The vendor have to deliver the Desktop Computers to 13 selected offices of this division located in Mysuru city.

10. **Warranty:** The warranty requirement for this tender is three years comprehensive on site for Computers and supplied peripherals including software.

11. **Labeling:** All the systems should labeled details of which are as follows;

- Name of the supplied agency with address along with phone numbers.
- Warranty validity period
- Toll free number
- Call log website address
- Label sticker should be on desktop cabinet, monitor and keyboard separately, they should be visible clearly.
- All the supplied systems should be updated with latest updated of the anti-virus software installed.

12. **Performance Security:** Successful vendor shall submit a Bank Guarantee, amounting to 3% of the total purchase value of the items for which contract has been awarded. The Bank Guarantee (BG) shall be valid for a period of forty (40)

months from the date of purchase order.

13. **Technical Bid Format:** The technical bid format is enclosed in annexure-2
14. **Earnest Money Deposit (EMD):** Each bidder shall pay the earnest money deposit of Rs.20,000/- (Twenty thousand only) The EMD shall be returned to the unsuccessful Bidders within a period of 03 weeks from the date of announcement of the Successful Bidder. The EMD submitted by the Successful Bidder shall be released upon furnishing of the Performance Security.
15. **Technical Bid Evaluation:** The Department will evaluate whether the items proposed by vendors meet the minimum technical specifications given in the tender (**Annexure-2**)
16. **Financial Bid Format:** Vendors shall quote all-inclusive price (i.e. price inclusive of all applicable taxes, transportation and all other expenses) for supply and installation per item both in figure and words. The break-up of the cost should be filled in **Annexure-3** format. The all-inclusive price uploaded directly in to the e-Procurement portal will be taken as the basis for evaluation of commercial bids.
17. **Financial Bid Evaluation:** The commercial price proposal submitted by technically qualified vendors will be opened in e-Procurement software. The vendor who has quoted the lowest all-inclusive price would be termed as L1 price vender.
18. **Awarding the contract:** The vendor who quotes lowest price (L1 price) as described above will be awarded the contract. The successful bidder shall enter into an agreement with the purchaser within the intimated date by the department.
19. This agreement shall be governed by laws in force in India and both Parties agree to submit to the jurisdiction of courts at Mysuru. In the event of any dispute arising out of the PO the same shall be settled by binding arbitration conducted by a sole arbitrator appointed jointly by both parties and governed by the Arbitration and Conciliation Act. 1996. The venue of arbitration shall be Mysuru, Karnataka.
20. **Miscellaneous**
 - 20.1 **Site Preparation and Installation:** The department will designate the installation sites before the scheduled installation date to allow the vendor to perform a site inspection to verify the appropriateness of the sites before the installation of the hardware. The department will provide the space required for installation, integration and commissioning of Desktop Computers.

- 20.2 The department will allow free entry and access to the personnel authorized by the successful bidder to carry out the installation work as specified in this tender during the working hours in the offices concerned.
- 20.3 The successful bidder shall not sublet or assign or franchise the responsibility to any other agency either in whole or in part.
- 20.4 The successful bidder should be solely responsible for all acts of omission and commission occasioned by his personnel in carrying out the terms of the tender.
- 20.5 The decision of the Department in the evaluation of the technical / pre-qualification bids and financial bids shall be final.
- 20.6 The bidder should comply with such directions as the Department may issue from time to time for successful completion of the work.
- 20.7 The Department may cancel the purchase order in the event of breach of any of the terms and conditions stipulated therein without giving any reasons.
- 20.8 If, after the purchase order has been issued, it is proved that any of the information furnished by the bidder in the tender is false or that the bidder secured the contract through misrepresentation of facts in whatsoever manner the purchase order will be liable to be terminated forthwith and the performance security shall be forfeited by the Department. The decision of the Department in this regard shall be final.
- 20.9 Changes, if any, in this tender will be updated on the website from time to time, but not beyond one day prior to the last date fixed for submitting tender. All decisions of the Department shall be final.
- 20.10 Original Equipment Management has to authorize only one dealer for their product.
- 20.11 The specifications mentioned in **Annexure-2** are the minimum standards required and the vendors shall quote standards equivalent thereto or higher.

ANNEXURE-1**Pre-Qualification Requirements**

1. The bidder should be the Original Equipment Manufacturer (OEM) or an authorized dealer of the OEM. Proof of the same should be submitted along with the tender document. **If more than one dealer is authorized by the OEM then the bid will be rejected summarily.**
2. The bidder should be a registered dealer under the GST Act, 2017 and proof of the same should be submitted along with the tender document.
3. **The bidder firm should be in existence in core computer hardware sales and services business for the last two years.**
4. If the bidder is OEM of the desktop computers being sought to be procured as per this tender process, then the average annual turnover of the bidder shall not be less than Rs.60.00(Sixty) lakhs for the last 3 completed years, or if the bidder is an authorized dealer of the OEM duly authorized to participate in the tender, then the average annual turnover of such bidder shall not be less than Rs.60.00(Sixty) lakhs for the last 3 completed years. Audited annual accounts for the respective financial years should be furnished.
5. The bidder should submit documents related to similar supply made to Government institution during the last three financial years. The value of the supply of preview tender should be greater than the present tender value.
6. The bids should be unconditional and conditional bids will be summarily rejected.
7. In the case of authorized dealer during the warranty period, for 3 years comprehensive onsite warranty, the authorized dealer should have back-to-back agreement with the original equipment manufacturer (OEM) and a copy of such agreement should be enclosed to the technical bid.
8. The OEM & bidder must submit an undertaking on Rs.200 stamp paper that they have not been black listed by any state government / central government / PSU department of India as per Annexure - 4B
9. Technical specification by the vender shall clearly include the model number/version or edition of the quoted item.
10. The vendor shall upload only those documents that are required according to this tender document and redundant documents shall not be uploaded.

11. The uploaded documents shall be of readable quality/resolution and the ones that are not readable will be rejected. No communication will be made to the venders in this connection.
12. All the items or products covered in this tender to be supplied and installed by the successful bidder should carry a 3 year comprehensive onsite warranty including software. The declaration for the same should be submitted along with the tender document.

Annexure-2**TECHNICAL SPECIFICATIONS****Desktop Computer System**

Sl.No.	Items	Make Brand Mandatory
1	Intel i3 Processor 12 th Gen, 8Gb ram, 512 Gb SSD, Windows 11/MS Office, 24” FHD Screen, Wireless Keyboard & Mouse, Bluetooth Wi-Fi portability, Webcam, 3 Years Warranty.	HP AIO Desktop or equivalent

Annexure-3**Price Proposal**

To,

**THE JOINT COMMISSIONER OF
COMMERCIAL TAXES (ADMN),
DGSTO, MYSORE.**

Sir,

Sub: The supply of Desktop Computers to JCCT(A), DGSTO, Mysuru.

Ref: This office order No: 440/2022-23, dated 04.07.2022

Our Price Proposal is hereunder

- On supply, installation and commissioning of the Desktop Computers for 01 number offer Rs..... (Rs. in words...).
- The total price proposal is Rs..... (Rs. in words.....)
- Vendors shall quote all-inclusive prices (i.e. price inclusive of all taxes, transportation and all other expenses) for delivery and installation per item. **However, Total bid amount will be considered for awarding the contract.**

Sl. No.	Item	Required Number	Unit Price (INR) for one	Total Cost for the specified number of items (INR)
			All inclusive Price	
i	Intel i3 Processor 12th Gen, 8Gb ram, 512 Gb SSD, Windows 11/MS Office, 24" FHD Screen, Wireless Keyboard & Mouse, Wi-Fi, Bluetooth, Webcam, 3 Years Warranty	13		
Total				

We confirm that our Price Proposal is for all the obligations to be discharged by us as per terms & conditions of the tender. The financial assumptions used for arriving at our offer, in the format as prescribed in the tender document has been enclosed.

Yours faithfully,

Company Address

Date

Place

(Scan and upload the document)

Company Secretary / Authorized Signatory

Name of Signatory in capital letter with seal

Annexure-4A
Contents of the Technical Bid

Name and address of the Vendor:

Sl No	Conditions stipulated as per the tender Notifications	Documents attached (Each documents shall be numbered as Annexure-1 and so on)
1	The bidder should be the Original Equipment Manufacturer (OEM) or an authorized dealer of the OEM. Proof of the same should be submitted along with the tender document.	
2	The bidder should be a registered dealer under the GST Act, 2017 and proof of the same should be submitted along with the tender document, and latest return filed to the GST department and they should not be defaulter to the department.	
3	The bidder firm should be in existence in core computer hardware sales and services business for the last two years (Relevant documents should be furnished).	
4	The OEM & Bidder must submit an undertaking on Rs.200 stamp paper that they have not been black listed by any State Govt. / Central Govt. / PSU / Dept. of India in format Annexure 4B.	
5	In the case of authorized dealer during the warranty period, for 3 years comprehensive onsite warranty, the authorized dealer should have back-to-back agreement with the original equipment manufacturer (OEM) and a copy of such agreement should be enclosed to the technical bid.	
6	Copies of audited balance sheets and IT returns that clearly show and confirm the figures	
7	Proof to show that the bidder has its own office in Karnataka and has been operating for last 2 years	
8	Earnest Money Deposit (EMD): Proof of having paid Rs.20,000/- (Twenty thousand only) the Earnest Money Deposit as per this tender notification.	

Annexure-4B

**Affidavit on Being Not Black-Listed [Use Rx.200.00 Stamp Paper]
[OEM and Partner should submit separately]**

This is to certify that << COMPANY NAME >> is not black listed by the Government of Karnataka or any of its agencies/ Central / any other State/UT Government or its agencies for indulging in corrupt or fraudulent practices or for indulging in unfair trade practices or for any reasons whatsoever as on date of bid submission.

Company Secretary / Authorized Signatory

Name of Signatory in capital letter:

Bidder Name:

Date :

Place :

Signature of Notary (with seal)

Annexure-5

To

**THE JOINT COMMISSIONER OF
COMMERCIAL TAXES (ADMN),
DGSTO, MYSORE.**

Installation Report

Name of the office: _____ Installation Date: _____

Complete post Address with pin code: _____

Details of hardware supplied & installed:

Sl. No	Item	Serial Number/s	Systems received with warranty seal	Installation Status	
				Working	Not Working
1.	Intel i3 Processor 12 th Gen, 8Gb ram, 512 Gb SSD, Windows 11/MS Office, 24" FHD Screen, Wireless Keyboard & Mouse, Bluetooth Wi-Fi portability, Webcam, 3 Years Warranty.		Yes / No		

Signature of the Head
(Rubber stamp seal) with date
(Name in capital letter)

Signature of Engineer
(Name in capital letter)

Date:

Date: