



**GOVERNMENT OF KARNATAKA
COMMERCIAL TAXES DEPARTMENT**

Vaniya Therige Karyalaya, 1stMain Road, Gandhinagar,
Bangalore – 560 009

Telephone No: 080-22208512

Tele fax : 080-22208402

No. CCW/CR- 51/2013-14

Date: 10-02-2014.

e-TENDER NOTIFICATION

1. The Department of Commercial Taxes, Government of Karnataka has developed and implemented e-initiatives for all its core functionalities like, providing online registration, enabling electronic filing of returns, enabling e-payment of taxes, online issue of statutory forms, downloading of delivery notes (e-Sugam) on demand without intervention of CTD officials, issue of online Transit Passes (e-Suvega) etc. Further, in order to infuse more accountability among the officers and to have more transparency in the day to day administration systems like, e-CAS (Comprehensive Audit System), e-DCB (Demand Collection and Balance) e- Enforcement are put in place. In this process more number of printers are required for use of officers and officials of CTD.
2. As part of the procurement process, tenders are now invited in two cover system, One cover for Technical Bid and second cover for Commercial Bid **through e-Procurement platform** for Supply and installation of 568 laser printers to the department at various locations .
3. The specification and configuration required by the CTD is at Annexure-‘1’.
4. The offices and location in which these laser printers are to be Supplied along with number of printer is at Annexure-‘2’

5. The authorities and schedule for bidding is as under:

I.	Designation and address of the procuring entity	Commissioner of Commercial Taxes 1 st Floor, 'Vanijya Therige Karyalaya', 1 st Main Road, Gandhinagar, Bangalore-560 009
II.	Designation and address of the tender inviting authority	Addl. Commissioner of Commercial Taxes (Goods and Service Tax) 4 th Floor, 'Vanijya Therige Karyalaya', 1 st Main Road, Gandhinagar, Bangalore-560 009
III.	Designation and address of the tender accepting authority	Commissioner of Commercial Taxes (Karnataka) 1st Floor, 'Vanijya Therige Karyalaya', 1 st Main Road, Gandhinagar, Bangalore-560 009
IV.	Last date for submission of pre-bid query	15-02-2014 5.00 PM
V	Last date for response on pre-bid query by CTD	19-02-2014 4.00 PM
Vi	Last date and time for receipt of bid	25-02-2014 at 4.00 P.M.
Vii	Date, time and venue for opening of technical bid ;	28-02-2014 at 11.00 AM at Room No. 401, 4th Floor, 'Vanijya Therige Karyalaya', 1st Main Road, Gandhinagar, Bangalore- 560 009
viii	Date, time and venue for opening of financial bid ;	03-03-2014 at 11.00 AM at Room No. 401, 4th Floor, 'Vanijya Therige Karyalaya', 1st Main Road, Gandhinagar, Bangalore- 560 009
ix	Telephone No. and e-mail ID for contact	080-22208402, 22342680 rjpadcom@gmail.com

Tender document can be downloaded from the website <http://ctax.kar.nic.in> or from <http://eproc.karnataka.gov.in/>.

- 6.** The bids should be submitted through e- Procurement platform vide <https://eproc.karnataka.gov.in/>

7. The following are the Terms & Conditions under this tender notification (PQR conditions).

7.1 The bidder should satisfy all the terms and conditions.

7.2 The bidder should be empanelled by the e-Governance Department of Government of Karnataka Vide G.O.No.DPAR.32 EGV-2011 dated: 21-01-2013 read with G.O.No.ಸಿಆಸುಇ 32 ವಿಮಾಲ 2011 ಬೆಂಗಳೂರು, ದಿನಾಂಕ: 30-04-2013.

7.3 The bidder should be a licensed dealer of the product (Manufacturers' Authorization Form (MAF) shall be furnished in the format prescribed in Annexure-4).

7.4 CTD will not deal with any entity other than the authorized bidder, whatsoever the nature of its relation with the bidder.

7.5 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Tenders.

7.6 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government of Karnataka.

7.7 The dealer should have support/service centers across the state in minimum 15 districts to facilitate the speedy service to the locations as detailed in the Annexure-'2'.

8. Technical Bid:

The Technical bid should be complete in all respects and contain all information about the laser printers as specified in Annexure-1 and of this document. It should not contain any price information. However it should confirm that all required rates have been quoted in Commercial Offer (CO), without showing the actual amounts in the Technical Bid. It is mandatory to submit all the details in the prescribed formats duly filled in, along with the offer. The Commercial Tax Department, at its discretion, may not evaluate a technical bid in case of non- submission or partial submission of technical details. The technical bid must be submitted by bidder to CTD in an organized and structured manner. etc.,

8.1 Bidders shall furnish the following information and upload the scanned documents:

- i. Name and full address of the bidder ;
- ii. Name and telephone number of the contact person (on behalf of the bidder);
- iii. Tax Payer's Identification Number (TIN)/ Registration Certificate Number under the VAT/ Sales Tax Act;
- iv. Copy of the PAN card issued by I.T Department;

- v. Full address and telephone number of the office of the Assessing Authority under the VAT/ Sales Tax Act;
- vi. Sales Tax/VAT Clearance Certificate;
- vii. Number and date of the certificate/dealership authorization letter issued by original equipment manufacturers for having appointed the bidders as the authorized seller/distributor of laser printers.
- viii. Name/s, contact number/s of authorized person/s of any two government organization/s to which the bidder has supplied laser printers in the past 2 years.
- ix. Check List of documents submitted for technical bid.
- x. The compliance sheet comparing the specifications as stated in the tender document and as offered by the bidder shall be submitted. Deviation if any along with explanation shall be clearly mentioned.
- xi. The details of service centers/support centers availability in the format as detailed in Annexure- 5 for the laser printer in the locations of installation as detailed in annexure -02

9. Scope of Work

9.1 The bidder should supply and install the Laser printers under this tender notification at the various locations situated in the State. The locations are specified in Annexure '2'.

9.1 The bidder should do the required configuration of the OS and software in the printers supplied.

9.2 The above should be demonstrated to the designated CTD Official, in the respective office of the supply who will, only on satisfaction of the operation of the supplied printers, sign the Acceptance Report.

10 Warranty

10.1 Bidder should provide comprehensive onsite warranty for 3 years from the date of supply of printers at the locations throughout the State where these printers may be in use, for repair/replacement of the defective parts or components in case of problem, as detailed in clause 10.2 below.

10.2 During the warranty period, in case of a problem in any Laser printer supplied, the successful bidder will be required to repair/replace the defective components within two working days in the District Head Quarter locations and within three working days in all other locations failing which the bidder will be liable to pay a penalty of Rs.50-00 per working day for next two days and Rs.100-00 per working day thereafter for each printer. The bank guarantee shall be encashed if the penalty so levied is not paid by the bidder for any quarter within one month of CTD raising the penalty order.

11 Conditions of Bid.

11.1 Bids should be valid for a period of 4 months from the last date fixed for submission of bids.

11.2 Bidders should pay EMD of Rs.1,00,000.00 (Rupees One Lakh Only)

11.3 The bidder can pay the EMD in the e-Procurement portal using any one of the following payment modes:

- Credit Card
- Direct Debit
- National Electronic Fund Transfer (NEFT)
- Over the Counter (OTC)

11.4 The supplier's bid will be evaluated only on confirmation of receipt of the payment (EMD) in the Government of Karnataka central pooling a/c held at HDFC Bank. For details on e-Payment services and process refer to e-procurement portal.

11.5 EMD would be returned to the unsuccessful bidders soon after the finalization of the bid. The successful bidder's EMD will be returned after furnishing of Performance Bank Guarantee.

11.6 Commercial Bid: Commercial Bid shall be filled, uploaded, encrypted by the Digital Signature of the Bidder.

11.7 Bids should be submitted in the format provided in Annexure '3'.

11.8 In Annexure '3', 'Price', will be inclusive of all the costs such as Transportation, Taxes & Duties, configuration and installation of OS, Software, etc. The bidder should mention net value of the product to be supplied and tax element (VAT/CST or Sales Tax, Service Tax etc.) separately and then put the total value in the financial bid document.

11.9 CTD reserves the right to issue any addendum/corrigendum to this bid document at any time prior to 2 days before the last date for submission of bids. The CTD may amend any of the bid terms, which would be communicated/ indicated to the bidder as addendum/ corrigendum to bid document in the e-Procurement portal. The amendment so carried out will be binding on all the bidders. It will be assumed that addendum/corrigendum have been taken into consideration by the bidders in their offers after intimation, amendments shall be deemed to form an integral part of this tender document.

11.10 Communication from CTD will, *interalia*, be by e – mail id provided in the empanelled list of e-Governance Department, Government of Karnataka, in G.O.No.DPAR.32 EGV-2011 dated 21-01-2013 read with G.O.No.ಸಿಆಸುಇ 32 ವಿಮಾಲ

2011 ಬೆಂಗಳೂರು, ದಿನಾಂಕ: 30-04-2013 Bidders may provide alternate e– mail id for further communication.

11.11 The Earnest Money Deposit (EMD) may be forfeited, if the bidder withdraws his bid during the period of bid validity or in case of successful bidder's failure to furnish the performance bank guarantee.

11.12 The cost incurred towards bidding and submission of tender documents is the responsibility of bidders, regardless of the conduct or outcome of the tendering process.

12 Evaluation of bid:

A. Prequalification Evaluation: The CTD will first scrutinize the eligibility of the prospective bidders as per "Prequalification criteria" mentioned in clause 7 above, based on the documents submitted by the bidder. The offers of the bidders who fulfill the mentioned prequalification criteria will be taken up for further scrutiny i.e. the technical evaluation.

B. Technical bid evaluation:

- i. CTD will scrutinize the technical offers. In the evaluation, CTD will determine whether the technical details along with documents furnished are as per bid requirements and whether items/services are quoted as per the schedules / annexure..If the bidder proposes to supply laser printers which are equivalent or higher performance than the specified laser printer, the bidder should necessarily include documents in the technical bid, to establish such claim to the satisfaction of the Tender Inviting Authority.
- ii. The technical evaluation will be done on the basis of the information provided by Bidder against the detailed specifications of laser printers.
- iii. Only those bidders who qualify in the technical evaluation will be treated as qualified for the commercial evaluation.

C. Commercial Bid Evaluation:

- i. Commercial bid offers of only those bidders who qualify technically shall be opened on the date & time specified in the bid schedule.
- ii. Evaluation of commercial bid will be based on the total price inclusive of taxes, transport, installation, warranty cost etc. for laser Printers as specified in annexure-1

- iii. Bidder having the lowest commercial offer for Laser Printers as specified in annexure-1 will be selected as successful bidder.

13 Award of Contract

- 13.1 The Contract will be awarded to the successful bidder which is having lowest commercial offer and selected as per clause 12. The decision of CTD is final in this regard.
- 13.2 Purchase order, will be issued to the successful bidder, in the CTD format.
- 13.3 Commercial Taxes Department reserves the right to reject all or any of the tenders.
- 13.4 The successful bidder should enter into an agreement with CTD within 10 days of the receipt of the award of the contract based on the terms and conditions contained in this bid document.
- 13.5 The bidder should furnish to the CTD within 10 days from the date of purchase order by way of performance security an amount equivalent to 5% of the bid value in respect of Laser Printers in the form of a Bank Guarantee of any Nationalized Bank which shall remain in force till the expiry of warranty period of the servers, The bank guarantee (BG) will be returned to the bidder only after satisfactory supply, installation /integration of the Laser Printers and satisfactory repair/replacement and maintenance during the 3 year comprehensive onsite warranty period.
- 13.6 The bidder should complete the work of supply and integration within the stipulated period as in clause 14.1 below. Penalty at the rate of 1% of the cost of undelivered products will be levied for the first week of delay and will be increased by 1% for each week up to a maximum of 5% and will be recovered out of the security Bank Guarantee furnished in terms of clause 13.5 above, in case the bidder fails to pay the said penalty to the CTD.
- 13.7 The bidder should complete the work of supply and installation within the stipulated period as in clause 14.1 below
- 13.8 The bidder should comply with such directions as the CTD may issue from time to time for successful supply and installation relating to the Laser printers.

14 Supply of Goods and Services and Payment:

- 14.1 Supply of printers directly to the office address given in Annexure '2' must be completed within 3 weeks from the date of issue of purchase order.
- 14.2 A 'Summary of the Acceptance Report' from the offices listed in Annexure '2' must be prepared and submitted to the Additional Commissioner of Commercial Taxes(GST), Bangalore.

14.3 100% of the contract value will be released within 30 days of supply to the offices as per Annexure '2' and after completion of formalities as at 12.1 above.

15 Penalty for delay in delivery

15.1 Notwithstanding anything contained in clause 13.6 If selected bidder fails to supply the entire printers under this tender notification, within Thirty days' time from the date of issue of Purchase Order, a penalty of 0.5 % of total cost of bid amount, per week (maximum 2 weeks) will be deducted from the amount payable to bidder. This may be in addition to forfeiture of EMD

16 Termination of contract – CTD reserves the right to cancel the contract placed on the bidder if;

- The bidder commits breach of any of the terms and conditions.
- The bidder goes in to liquidation voluntarily or otherwise.
- The service is found unsatisfactory.

17 The procedure for payment of Tender Transaction fee and Earnest Money Deposit.

- The website of e-Procurement portal is: <http://www.eproc.karnataka.gov.in/>.
- The home page of e- Procurement portal would appear as follows:



Fig 1 Home page of e-Procurement portal

The bidder can pay the EMD and tender transaction using any of the following payment modes in the e-Procurement portal:

- Credit Card
- Direct Debit
- National Electronic Fund Transfer (NEFT)
- Over the Counter (OTC)

1. CREDIT CARD PAYMENT METHOD

To pay the Tender Fee/EMD through credit card, click on the “Credit Card (Online Payment)” option. If you choose to pay the fees/EMD later click on “Close” button. Click on “Pay” button to proceed with

payment process. Click “Back” if you wish to choose a different payment method. Click on “OK” button on the payment method confirmation window that is displayed. You will choose your card type (VISA or Master Card). Enter the credit card details.

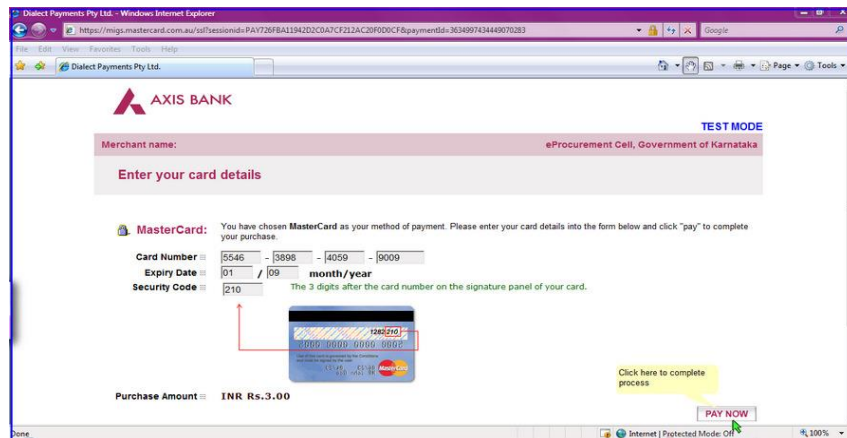


Fig 2 : payment by Credit Card.

The screen will look like above when you have completely filled the card details. Click on “PAY NOW” button to effect the payment. Your card details are verified by the payment gateway service and you will receive confirmation of payment debited to your card account if the card is valid. If the card is not valid you will receive alert about it and system will wait for you to correct any errors in the card details provided by you. A successful transaction message is displayed.

2. DIRECT DEBIT METHOD:

Click on “Direct Debit” using Internet Banking option to pay from your bank account through Internet Banking facility. Click on “Pay” to proceed or “Back” to change the payment method on the Payment details screen. Click on “OK” on the confirmation window to effect the payment. On your screen, you will be informed about successful completion of payment process.

3. OTC PAYMENT PROCEDURE:

If a supplier chooses to make payment of EMD/tender processing fees Over The Counter (OTC) in any of the designated HDFC Bank branches listed in the e-Procurement web-site (www.eproc.karnataka.gov.in), the supplier will need to log into e-Procurement system, access the tender for which bid is being created and then select the OTC option under the payment section and print the challan shown in that section. The printed challan will have the unique bid reference number and the amount to be remitted. Along with the challan, supplier can choose to make the payment either in the form of cash or in the form of Demand Draft. Cheque payments will not be accepted. The supplier is requested to specifically inform the bank officer to input the unique bid reference number printed in the challan in the banking software. Upon successful receipt of the payment, the bank will provide a 16-digit

reference number acknowledging the receipt of payment. This 16-digit reference number has to be entered by the contractor/supplier in the payment section of its bid as payment confirmation before the bid is submitted as a pre-requisite for bid submission.

4. NEFT (National Electronic Fund Transfer) PAYMENT PROCEDURE:

If a supplier chooses to make payment of EMD/tender processing fees using Reserve Bank of India's (RBI), National Electronic Fund Transfer (NEFT) system, the supplier will need to log into e-Procurement system, access the tender for which bid is being created and then select the NEFT option under the payment section and print the challan shown in that section. The printed challan will have the unique bid reference number, account details of Government of Karnataka and the amount to be remitted. The supplier has to submit the printed challan to its bank-branch (NEFT-enabled) and request for an account-to-account transfer, wherein the money will get transferred from the supplier's bank account to GoK's bank account. The supplier should ensure that NEFT transfer instructions are executed and the funds are wired to the Government of Karnataka's principal account before the last date for bid submission and preferably 24 hours before the last date for bid submission. If the supplier's bank transfers/wires the money after the last date for bid submission, the supplier's bid will be liable for rejection. Upon executing the transfer, the supplier's bank will provide a reference number generated by NEFT software as confirmation of transfer, which has to be entered by the supplier in the payment section of its bid as payment confirmation before the bid is submitted as a pre-requisite for bid submission. Also, the account number from which the funds were transferred has to be entered in the e-Procurement systems part of its bid.

The supplier's bid will be evaluated only on confirmation of receipt of the payment (EMD) in the Government of Karnataka central pooling a/c held at HDFC Bank. For more details on e-Payment services and the process refer to e-procurement portal.

Note: In e-Procurement Portal, supplier has an option of withdrawing the bid by digitally signing to withdraw/cancel bid before the bid submission time /date.

Help Desk (e-Procurement) : **080-25501216/25501227**

e-mail: hphelpdesk.blr@intarvo.com

Support timings: 9.00 am to 9.00 pm of all working days.

Sd/-

Tender Inviting Authority and
Addl. Commissioner of Commercial
Taxes (GST), Bangalore.

ANNEXURE –‘1’ to Tender Notification No. CCW/CR-51/2012-13 dated 10-02-2014

TECHNICAL SPECIFICATION – PRINTERS

Required No. 568

Sl.No.	Description	Specification
1	Print Speed Black Normal (A4)	Up to 22 PPM
2	First page out (Black) A4 ready	As fast as 7 sec.
3	Print Quality black best	Up to 600 X 600 X 2dpi (1200 dpi effective out put)
4	Print Technology	Laser with integrated drum and toner
5	Duty cycle(monthly, A4)	Up to 8000 pages
6	Recommended monthly page volume	250 to 2000, Average REPLACEMENT cartridge yields 2100 standard pages (Declared yield value in accordance with ISO/IEC 19752)
7	Memory Standard and Maximum memory	Minimum 8 MB
8	Processor Speed	266 MHz
9	Print Language	Host based printing
9	Paper trays standard	1 plus 10 sheet priority feed slot
10	Paper handling input standard	10 sheet priority feed slot: 250 sheet input tray
11	Paper Handling output standard	150 sheet face down bin
12	Duplex printing	Manual driver support to be provided
13	Media sizes supported	A4, A5, A6, B5, Post cards, Envelops, legal (C5, DL, B5)
14	Media Sizes custom	250 sheet input tray: 147X211 to 216 X 356 mm:priority feed slot: 76X127 to 216X356mm
15	Media types	Paper(laser, plain, photo, rough, vellum) envelopes, labels, cardstock, transparencies, postcards.
16	Finished out put handling	Sheet fed
17	Connectivity	Hi-Speed USB 2.0 port
18	Power requirement	220 to 240 VAC (+/- 10%), 50 Hz (+/- 2 Hz),
19	Power consumption	Approx 420 W during printing
20	Energy Efficiency	Should have instant on/off technology, should go sleep mode when not in use

ANNEXURE –‘2’ to Tender Notification No. CCW/CR-51/2012-13 dated: 10-02-2014

Place, Office Address and No. of Printers to be supplied

Sl. No.	Place	Office Address	No. of Printers to be Supplied
1	Bengaluru	Commissioner of Commercial Taxes (Karnataka), Vanijyaterige Kayalaya-1, Gandhinagar, Bengaluru-560 009	19
2	Bengaluru	Joint Commissioner of Commercial Taxes, (Admin) DVO-1, 5th floor,TTMC, BMTC Building , Yeshawanthpur, Bengaluru-560 022	27
3	Bengaluru	Joint Commissioner of Commercial Taxes, (Admin) DVO-2,VTK-2, B Block ,6 th Floo, Rajendranagar, Koramangala Bengaluru-560 047	27
4	Bengaluru	Joint Commissioner of Commercial Taxes, (Admin) DVO-3,Shanthi Nagar, Bengaluru-560 047DVO-3	18
5	Bengaluru	Joint Commissioner of Commercial Taxes, (Admin) DVO-4,VTK-2, A Block ,4 th Floor, Rajendranagar, Koramangala Bengaluru-560 047	33
6	Bengaluru	Joint Commissioner of Commercial Taxes, (Admin) DVO-5,VTK-2, B Block ,5 th Floor, Rajendranagar, Koramangala Bengaluru-560 047	27
7	Bengaluru	Joint Commissioner of Commercial Taxes, (Admin) DVO-6, KAIDB Building,14 th Cross, 2 nd Stage, Peenya , Bengaluru-560 058	33
8	Bengaluru	Joint Commissioner of Commercial Taxes, (Minor Acts) , 6th floor,TTMC, BMTC Building , Yeshawanthpur, Bengaluru-560 022	13
9	Bengaluru	Joint Commissioner of Commercial Taxes, (Vigilence) DVO-5,VTK-2, A Block ,3rd Floor, Rajendranagar, Koramangala, Bengaluru-560 047	10
10	Bengaluru	Additional Commissioner of Commercial Taxes, (Enforcement), South Zone, B Block ,3rd Floor, Rajendranagar, Koramangala Bengaluru-560 047	5
11	Mysore	Joint Commissioner of Commercial Taxes(Admin),DVO-Mysore 1 st Floor,Sheshadri BhavanOld Building, Deewan Road, KR Mohalla, Mysore-570 024	20
12	Mysore	Joint Commissioner of Commercial Taxes(Enforcement), No.3481/1, Mysore Paints Building, Anegondi Road, new Banni mantap Layout, Mysore-570 007	18
13	Shivamogaga	Joint Commissioner of Commercial Taxes(Admin),DVO-Shivamogga, Suvarna Karnataka Terige Bhavana, 100 Ft Road Near, Gopalagowda Layout, Shivamogga-577 205	30
14	Shivamogga	Joint Commissioner of Commercial Taxes(Enforcement), , Suvarna Karnataka Terige Bhavana, 100 Ft Road Near, Gopalagowda Layout, Shivamogga-577 205	17

15	Mangalore	Joint Commissioner of Commercial Taxes(Admin),DVO-Mangalore, Vanijya Terige Bhavana, 1st Floor,Nehru Maidan Road, Mangalore-575 001	37
16	Mangalore	Joint Commissioner of Commercial Taxes(Enforcement), Vanijya Terige Bhavana, 3rd Floor,Nehru Maidan Road, Mangalore-575 001	15
17	Dharawad	Joint Commissioner of Commercial Taxes(Admin),DVO-Dharwad, Vanijya Terige Bhavana, DC Compound, Dharawad-580 001	46
18	Hubli	Joint Commissioner of Commercial Taxes(Enforcement), Vanijya Terige Complex, Navanagar, Hubli-25	13
19	Belagavi	Joint Commissioner of Commercial Taxes(Admin),DVO-Belagavi, Sumoulya Soudha, Club Road,Belagavi-590 001	35
20	Belagavi	Joint Commissioner of Commercial Taxes(Enforcement), Sumoulya Soudha, Club Road, Belagavi-590 001	22
21	Gulbarga	Joint Commissioner of Commercial Taxes(Admin),DVO-Gulbarga, Vanijya Terige Karyalaya, Near Railway Station, Gulbarga-585 501	26
22	Gulbarga	Joint Commissioner of Commercial Taxes(Enforcement), Vanijya Terige Karyalaya, Near Railway Station, Gulbarga-585 501	15
23	Davanagere	Joint Commissioner of Commercial Taxes(Admin),DVO-Davanagere, Vanijya Terige Bhavana, A Block, Devaraj Urs Layout, Davanagere-577 002	29
24	Bellary	Joint Commissioner of Commercial Taxes(Enforcement), Lal Bahaddur Shastri Complex, BUDA Complex, Mothi Circle, Bellaray-583102	16
25	Bengaluru & Others	Commissioner of Commercial Taxes (Karnataka), Vanijyaterige Kayalaya-1, Gandhinagar, Bengaluru-560 009 JCCT(Appeals)	17
TOTAL			568

ANNEXURE '3' to Tender Notification No. CCW/CR-51/2012-13 dated 10-02-2014

Format for Bidding

Sl. No.	Particulars of Goods	Net Price per unit	Tax (VAT/CST)	Total Price per Unit (3+4)	No. of Units	Total price in Rupees.
1	2	3	4	5	6	7
1	Laser Jet printer				568	

It is confirmed that the "Total price" is inclusive of all taxes, costs including cost transport, installation of OS, Software, Warranty etc.

1. I, _____ - Authorized representative of
(Name & Designation)

M/s _____ agree to all terms and conditions
(Name of the company)

Specified in the Tender Notification.

Date:

Signature

Place:

ANNEXURE '4' to Tender Notification No. CCW/CR-51/2012-13 dated 10-02-2014

Manufacturer's Authorisation Form

Date:

To,
The Commissioner of Commercial Taxes,
VTK-I, Gandhinagar,
Bangalore-560 009
Karnataka.

Sub: Authorization letter for tender number Ref. _____ Dated _____

Ref: Tender Notification Number _____ Dt. _____

Dear Sir,

This is with reference to above subject of Procurement of Printers for your department.

We would like to authorize M/s. _____ who is a business associate/partner of <OEM> in India to participate in the above tender, and execute the same if awarded.

We hereby extend our full support as per terms and conditions of the tender and the contract for the services offered against this invitation for tender offer by the M/s _____ . We hereby commit to the tender terms and conditions and will not withdraw our commitments during the process and or during the period of contract.

Your faithfully,

For "Company Name"

"Name of the person"

"Designation"

ANNEXURE- '5'

Details of Support Centres in Karnataka

<i>Sl. No.</i>	<i>Name of City</i>	<i>Name of support centers, full postal address, telephone No., Fax & e-mail</i>	<i>Name of the Contact person and his Mobile No.</i>

(Seal & Signature of the Company's authorised representative.)

CHECK LIST

Following Checklist confirming the enclosures provided in the tender shall be provided along with the Technical bid:-

Check list of documents.

Sl no	Description	Enclosed (Y/N)
1.	Certificate of registration of the company issued under the companies Act.	
2.	Latest Income tax clearance certificate.	
3.	Latest Vat/ Sales Tax Clearance certificate.	
4.	Authorized dealer / distributor certificate for the computer & peripherals quoted if the tenderer is not an OEM	
5.	Technical specification / data sheet compliance.	
6.	Support Centers in Karnataka.	