



**GOVERNMENT OF KARNATAKA  
(COMMERCIAL TAXES DEPARTMENT)**

OFFICE OF THE JOINT COMMISSIONER OF COMMERCIAL TAXES (ADMN)  
VAT DIVISION, "Sumoulya Soudha", Club Road, Belgaum – 590001  
Telephone: 0831-2407366, Telefax: 2407365.

GOVERNMENT OF KARNATAKA  
(COMMERCIAL TAXES DEPARTMENT)  
OFFICE OF THE JOINT COMMISSIONER OF COMMERCIAL TAXES  
(ADMN) VAT Division, "Sumoulya Soudha", Club Road, Belgaum-590001  
Telephone: 0831-2407366, Tele fax: 2407365.

JCCT/Admn/DVO/CR-3 Cal-2/12-13

Date:30-10-2012.

**SHORT TERM e-TENDER NOTIFICATION**

The Joint Commissioner of Commercial Taxes, (Admn), DVO, Belgaum Division, Belgaum in association with e-Procurement is inviting online e-Tender from the authorized dealers of the original equipment manufacturers (OEM) for the supply of Generator described in the table given below and installation and commissioning of the same at the following offices of the Commercial Taxes Department (CTD).

SI No.	NAME AND ADDRESS OF THE OFFICE	Capacity of Generators in KVA	Numbers Required
1	DEPUTY COMMISSIONER OF COMMERCIAL TAXES(AUDIT)-1, AFZALPUR TAKKE, BIJAPUR.	25KVA	1

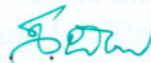
1. **EMD:** Rupees Twenty five thousands only.
2. The participating bidders will have to pay Earnest Money Deposit (EMD) through e-Procurement portal through any four modes that is Credit Card, Internet Bank, NEFT or OTC.
3. Price Bid : The bidder should mention the net value of the Generators to be supplied, tax element (VAT) and the installation costs and other charges, if any, separately and then put the total value in the financial bid document. The rates quoted should be valid for a period of three months from the date of submission of the tender by the bidder.
4. The bidder can view the tender details from the websites – <http://eproc.karnataka.gov.in> and <http://ctax.kar.nic.in> For further information, please contact office phone number 0831-2407366.
5. The Soft copies of the Bid documents can be downloaded from **e-Procurement portal** consisting of PQR and eligibility criteria of bidders, scope of the requirements to be provided, terms and conditions of contract to be complied with by the agency/by the bidders registered with e-Procurement for e-Tendering.



6. The technical bid shall include the Pre-Qualification Requirements (PQR) documents. The financial bids shall include the duly filled **ANNEXURE-XIV**. Both the scanned technical and financial bids shall be uploaded as per calendar of events detailed here under. For more details, visit the web site <http://eproc.karnataka.gov.in> and <http://ctax.kar.nic.in>
7. Both the Technical & Financial Bidding is through e-Tendering only. The bidders shall upload all the documents as per PQR for technical evaluation along with financial evaluation through online e-procurement portal only. The qualified Technical Bidders only will be considered for Financial Bids.

**Calendar of events:**

a)	Closing date for uploading the technical/financial bids	17-11-2012 upto 17.30 Hrs.
b)	Opening of technical bids	21-11-2012 at 11.00 Hrs
c)	Opening of financial/price bids	22-11-2012 at 11.00 Hrs

  
Joint Commissioner of Commercial Taxes  
(Admn), VAT Division, Belgaum.



## **1. SCOPE OF WORK**

- 1.1. The scope of work required to be carried out by the bidder should cover and include the following supply, installation and commissioning of generators at the identified offices.
- 1.2. The requirement of number of generators in the D.V.O, Belgaum. is given in the annexure I & IV. The technical specifications of different Generators are given in Annexure V.
- 1.3. The details of the address and locations of offices, at which this supply, Installation And commissioning of generators is required to take place are given in Annexure VI.
- 1.4. The additional charges in respect of installation and commissioning of the DG sets involving **cable connection** in excess of 20 meters will be paid as per the actual market value.
- 1.5. **SPECIAL CONDITIONS RELATING TO THE SCOPE OF WORK:**
  - 1.41 All the items/products covered in this tender to be supplied/installed by the successful bidder should carry a comprehensive on site warranty as allowed by the manufacturer.

## **2. RESPONSIBILITIES OF THE DEPARTMENT:**

- 2.1. The CTD should ensure the availability of space for installation of generators in the identified official building locations, in Annexure VI.
- 2.2. The CTD should allow free entry and access to the authorized personnel of the successful bidder to carry out the works (i.e. supply, installation and Commissioning etc.) During the working hours at offices.

## **3. RESPONSIBILITIES OF THE BIDDER:**

The responsibilities of the bidder under the agreement include the following:

- 3.1 Agreement: The successful bidder should enter into an agreement with Joint Commissioner of Commercial Taxes(Admn), D.V.O, Club Road, Belgaum. Within 10 days of the receipt of the award of the contract based on the terms and conditions on a non judicial stamp paper of Rs.200-00.
- 3.2 Security Deposit: The bidder should furnish to the Joint Commissioner of Commercial Taxes(Admn), D.V.O, Club Road, Belgaum by way of performance security an amount equivalent to 5% of the bid value in the form of a guarantee of any Nationalized Bank which shall remain in force till the expiry of warranty period of the Generators supplied by the bidder. The bank guarantee (BG) will be returned to the bidder only after satisfactory supply, installation/integration and commissioning of the Generators and satisfactory repair/replacement and maintenance during the warranty period.



- 3.3 The bidder should complete tendered work within the stipulated period as in clause 4.19 below. If the bidder fails to complete the work within stipulated period, penalty of 5% of the security deposit value will be levied for each week of delay in completion of the work and will be recovered out of the security deposit, furnished in terms of clause 3.2 above.
- 3.4 During the warranty period, the successful bidder will be required to repair /replace the defective components within one working day, failing which the bidder will be liable to pay the penalty of Rs.100/- per working day for next two days and Rs.200/- per working day thereafter for Generators. The bank guarantee shall be encashed if the penalty so levied is not paid by the bidder for any quarter within one month of any of the authorized officer of CTD raising the penalty order.
- 3.5 The bidder should comply with such directions as the CTD may issue from time to time for successful completion of the work as per the agreement entered into.

#### **4. GENERAL CONDITIONS OF THE TENDER:**

The following shall be the general conditions of the tender, which shall also Govern the agreement to be entered into between the bidder and CTD, subsequent to The award of the contract.

- 4.1 The bidder shall have the following Registration and shall upload the copies of the Certificates:
- a) The bidder should be an authorized dealer of the original equipment manufacturer (OEM) of the Generators notified in the related tender notification for procurement of Generators covered therein. Proof of the same should be uploaded along with the tender document.
  - b) Certificate of Registration under Professions Tax issued by the Professions Tax Officer, Govt. of Karnataka.
  - c) Copy of the PAN card of the bidder.
  - d) Registration certificate issued under K.VAT Act, 2003.
  - e) Any other registrations required as per the existing laws relating to above said work. (Copies of certificates should be uploaded).
  - f) **KEB Certificate**
- 4.2 The dealer whose contracts have been terminated/foreclosed by any company / firm during the last 3 years due to non-fulfillment of contractual obligations are not eligible to bid. The dealer should clearly specify and submit letter in writing separately stating that they do not fall under this category.
- 4.3 The bidder shall submit a check list with details of documents on which reliance has to be laid by the Department to ensure fulfillment of PQR conditions prescribed herein.



- 4.4 The bidder should not sublet or assign or franchise the responsibility covered in this agreement to any other agency either in whole or in part. The bid should be unconditional. The conditional bids will be summarily rejected.
- 4.5 The bidder should be solely responsible for all acts of omission and commission occasioned by his personnel in carrying out the terms of the agreement.
- 4.6 The CTD may terminate the agreement in the event of breach of any of the terms of the agreement or the tender by the bidder, with a prior notice of 15 days.
- 4.7 If, after the agreement has been entered into, it is proved that any of the information furnished by the bidder in the tender is false or that the bidder secured the contract through misrepresentation of facts in whatsoever manner, the agreement is liable to be terminated forthwith and security deposit shall be forfeited to the CTD. The decision of the CTD in this regard shall be final.
- 4.8 The terms and conditions of the agreement will be valid till its termination by the CTD.
- 4.9 Successful bidder should start supplying the generators and simultaneously take up the related installation and commissioning work within 10 days from the date of awarding the tender.
- 4.10 Any amendments to the agreement should be by mutual written consent.
- 4.11 The agreement should be interpreted in accordance with the appropriate Indian Laws.
- 4.12 All correspondences and documents pertaining to the agreement should be written in English/Kannada.
- 4.13 The CTD may choose to conduct negotiation or discussion with any or all the tenders.
- 4.14 The decision of the CTD in the evaluation of the pre-qualification / technical bids and commercial bids shall be final.
- 4.15 The bidder or his authorized agent should have an office within the State of Karnataka operating for the past 3 years with their authentic service centres at Belgaum or Bijapur or Dharwad for effective and efficient maintenance, replacement/ repair and support for Generator supplied, installed and commissioned in CTD offices during the warranty period.
- 4.16 The bidder should have minimum 3 years experience in the field of supply, installation, commissioning, servicing, maintenance of Generators, etc.
- 4.17 If the proof for qualification criteria is not satisfactory, Department may investigate further. The decision of the Department on accepting the proof will be final.



- 4.18 CTD reserves the right to make minor changes in the scope of work specified.
- 4.19 The bidder should complete the assigned work of supply and installation and commission of generators listed in Annexures I & IV within 30 days from the date of awarding of the tender. Any delay caused beyond the stipulated period by the bidder shall be tantamount to breach of the agreement, unless the same has occurred due to unforeseeable events beyond the control of the bidder, and is liable for penalty as stipulated in Para 3.3 above.
- 4.20 In case of any ambiguity or doubts with regard to the terms, clauses used in the tender documents, clarifications should be sought in writing, before submitting the tenders, failing which, the decision of the Department in all such matters shall be final and binding on the Agency.
- 4.21 The Department shall not be held responsible or called upon to make good any losses/costs incurred by bidder on account of factors beyond its control such as legal implications, accidents, etc., or for any reason whatsoever.
- 4.22 The generators to be supplied by the successful bidder should not be older than three months from the date of supply, ie. Generators should have been manufactured within three months as on the date of delivery.
- 4.23 During the warranty period, for comprehensive onsite warranty, the successful bidder should have back-to-back agreement with the original equipment manufacture (OEM).
- 4.24 CTD reserves the right to reject all or any of the tenders.
- 4.25 The formats for the pre qualification/technical bid and commercial bid shall be as shown in the Annexure IX, XI, XIII and XIV. Conditional tenders will not be accepted. Tenders uploaded beyond the date and time specified in the tender notification will be summarily rejected.
- 4.26 The EMD does not carry any interest.
- 4.27 Other terms and conditions as per the tender document.
- 4.28 The transportation charges and handling charges are to be borne by the tenderer.
- 4.29 The tenderer may inspect the work sites of the above said offices during office hours on working days.

## **5. TERMS OF PAYMENTS:**

The payment to the successful bidder for supply, installation and commissioning of A generator covered in this tender is regulated as under:

- a. The contract value will be released after receipt of certificates from the respective Offices for satisfactory completion of supply, installation and commissioning of Generators.



## 6. RESOLUTION OF DISPUTES & NOTICES:

- a. The bidder and the CTD shall make every effort to resolve through amicable negotiations, any disagreement or dispute arising under or in connection with the agreement.
- b. For all matters arising out of this contract, the jurisdiction of the Court shall be at Belgaum.

### ANNEXURE -1

#### Office wise Generators requirement

SI No.	NAME AND ADDRESS OF THE OFFICE	Capacity of Generators in KVA	Numbers Required
1	DEPUTY COMMISSIONER OF COMMERCIAL TAXES(AUDIT)-1, AFZALPUR TAKKE, BIJAPUR.	25KVA	1

### ANNEXURE – II

#### Office wise Generators requirements ( AS SHOWN IN ANNEXURE-I)

### Annexure – III

#### Generators requirements at office in the State ( Not applicable)

### ANNEXURE –IV

#### Abstract of the Generators requirement shown in Annexure I

Sl.No.	Description of Generator required	Quantity required numbers
1	Generator 25 KVA	1

### ANNEXURE – V

#### Technical Specification of Generators required by CTD

Sl.No.	GENERATORS	No.s
1	Generator – 25 KVA – ISO Certified, popular and established branded , Diesel Fuel, Air cooled Diesel Engine with ISO Certified alternator, single phase with panel, engine should be capable of providing 10% over load, fuel tank, control panel fitted to DG Set along with salient acoustic and all accessories.	01



## ANNEXURE VI

### Details of location of office of CTD

Sl.No.	Name & address of the office	Phone No. of the office	Jurisdictional office
1	<b>Joint Commissioner of Commercial Taxes (Admn), Vat Division, Club Road, Belgaum.</b>	<b>0831- 2407366</b>	<b>JCCT (Admn), DVO, Belgaum</b>

## ANNEXURE – VII

Location and address of the JCCT (Admn) VAT Division, Belgaum.

Place / Head Quarters	Office Address
Belgaum.	<b>Joint Commissioner of Commercial Taxes(Admn), Vat Division, Club Road, Belgaum. Ph No : 0831-2407366</b>

## ANNEXURE VIII

### COMMERCIAL TAXES DEPARTMENT HEAD QUARTERS

**Joint Commissioner of Commercial Taxes(Admn),  
Vat Division, “Sumoulya Soudha”,  
Club Road,  
Belgaum.  
Ph No : 0831-2407366**



**ANNEXURE IX**  
**GENERAL INFORMATION ABOUT THE BIDDER**

Sl. No.	Name of the Company/ Firm	
1	Address ( of both H.O. and Branch office	
2	Telephone Numbers	Phone: Fax :
3	E- Mail	
4	Website	
5	Legal Status	Public Ltd., Co.,/ Private Ltd., Co.,/ Partnership Firm/ Proprietary concern
6	Date of Establishment/ Incorporation	
7	Quantity Certifications attained by the firm	
8	Details of the contact person of the bidder For future correspondence Name E-mail Phone/ Mobile	
9	EMD details:	

Place :

Bidder's Signature & Seal

Date :



**ANNEXURE X**  
**PARTICULARS OF TURNOVER IN LAST 3 FINANCIAL YEAR**  
**(As per Audited Account)**

Year	Turnover of the Bidder in Generator	Profit after Tax
1	2	3

Place :

Bidder's Signature & Seal

Date :

Note:

- 1) Please Attach copies of Audited Balance sheets and IT Returns that clearly show and confirm the figures mentioned in column( 2 ) and (3)
- 2) Provide sufficient evidence to support information provide in the above table, otherwise the Bid will be liable to be rejected



## ANNEXURE – XI

### DETAILS OF BRANCH OFFICES/ SERVICE CENTRES/FIELD OFFICERS OF THE BIDDER IN KARNATAKA

SL. No.	Location Address	Address & Phone No.	Date of Establishment	Staff strength

Place:

Bidder's Signature and Seal

Date:

## ANNEXURE – XII

Technical solution offered by the bidder in relation to this tenderer

- Understanding about the scope of the work
- Execution Plan
- Support team deployment and places

Place:

Bidder's Signature and Seal

Date:

\*A brief by the bidder on the project scope to be provided.

The bidder has to define the solutions being offered his understanding of the project, issues related to the project and risks involved in the project.

\*It should also include project management , deployment Plan, maintenance plan , security plan, risk management.



### ANNEXURE –XIII

#### TENDER TECHNICAL QUALIFICATION CRITERIA

Tender submitted in response to tender notification No. JCCT/Admn/CR-3/cal-2 /12-13 Dated: 30.10.2012 published in e-procurement portal by the Commercial Taxes Department in relation to supply of Generators:

- 1 Name and full address of the tenderer
2. Name and telephone number of the contact person  
(on behalf of the tenderer)
3. Registration Certificate Number (TIN ) under K.VAT Act
4. PAN issued by I.T. Department (No. and date of issue):
5. Sales Tax clearance certificate (No. and date):
6. Number and date of the certificate/dealership  
Authorization letter issued by original equipment  
Manufacturer (OEM) for having appointed the  
Tenderer as the authorized seller/distributor of Generators:
7. Copy of the audited balance sheet and IT returns of the  
tenderer for last twoyears.
8. Name/s, contact number/s of authorized person of any two  
Govt. Organization/s to which the Tenderer has supplied similar  
products for the past 2 years.

### ANNEXURE – XIV

#### FINANCIAL BID

Tender submitted in response to tender notification No. JCCT/Admn/CR- 3 cal-2 /12-13 Dated: 30.10.2012 published in e-procurement portal by the Commercial Taxes Department in relation to supply of Generators.

1. Name and full address of the tenderer:
2. Financial bid (Price quote) :

Name of the office	Make/ Model Of Generators	Capacity In KVA	Quantity to be supplied installed	Unit price (In Rs.)	Tax (In Rs.)	Total Value (In Rs.)

**Total :**

**Note: The transportation charges and handling charges are to be borne by the tenderer.**



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**PART-I**

Tenders in two cover system duly uploaded by the authorized dealers of the original equipment manufacturers (OEM) for the supply of Generators will be received by the Joint Commissioner of Commercial Taxes, (Admn), D.V.O, Belgaum Division, Belgaum for the following:

1. Nature of Work :  
Supply, installation and commissioning of generators at the following offices of the CTD.

Sl. No.	NAME AND ADDRESS OF THE OFFICES	Capacity of Generators in KVA	Required numbers

2. EMD: Rs.25,000/- (Twenty Five Thousand only)
3. The bidders can view the tender details from the websites—<http://eproc.karnataka.gov.in> and <http://ctax.kar.nic.in> For further information, please contact office phone number 0831-2407366.
4. Tender documents shall be submitted online at e-Procurement portal.
5. The participating bidders will have to pay Earnest Money Deposit (EMD) of rupees twenty five thousand to be paid through e-Procurement portal through any 04 modes i.e. Credit Card, Internet Bank (Direct Debit), NEFT (National electronic Fund Transfer) or OTC (remittance at the bank counter).
6. The validity of the offer shall remain open for a period of ninety days from the date of opening of tenders (financial bids). If any tenderer withdraws his tender before the said period or makes any modifications in the terms and the conditions of the tender, then the Joint Commissioner of Commercial Taxes, (Admn), D.V.O, Belgaum Division, Belgaum shall, without prejudice to any other rights or remedy, be at liberty to forfeit the EMD.



7. Final acceptance of the tender rests with the Joint Commissioner of Commercial Taxes, (Admn), D.V.O, Belgaum Division, Belgaum who reserves the right to accept or reject any or all tenders without assigning any reason therefore.
8. Submission of the tender by the bidder implies that these conditions of contract have been read and is aware of the scope of the work to be done.
10. Tenders not submitted in the prescribed form will be rejected. Tenders which propose any alterations or containing other conditions of any sort will be rejected.
11. **Security Deposit:** The successful bidder should pay Security Deposit equivalent to 5% of the value of the contract amount put to tender for due performance of the contract.
12. The successful bidder is liable to comply with all laws applicable.
13. The successful tenderer shall attend the office on a date to be fixed and intimated to him for executing agreement etc. failure on the part of the successful tenderer to execute the contract agreement within 30 days from the receipt of written communication of letter of acceptance to this effect, would entail rejection of tender and forfeiture of EMD.
14. Applicable taxes, as per rules in force will be deducted from the bills payable to the bidder
15. Rejected Bidder's EMD shall be refunded.



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**(ADMN) VAT Division, "Sumoulya Soudha", Club Road, Belgaum-590001**  
**Telephone: 0831-2407366, Tele fax: 2407365.**

**PART-II**

To:  
The Joint Commissioner of Commercial  
Taxes, (Admn), D.V.O, Belgaum Division,  
Club Road, Belgaum-590001.

Sir,

**TENDER FOR SUPPLY, INSTALLATION AND COMMISSIONING OF D.G.  
SETS TO THE FOLLOWING OFFICES OF THE CTD.**

Sl. No.	NAME AND ADDRESS OF THE OFFICES	Capacity of Generators in KVA	Required numbers

I/We ..... do hereby tender for supply, installation and commissioning of D.G. Sets to the office of the CTD as per the quoted rates and in all respects in accordance with the conditions applicable.

**NATURE OF WORK : SUPPLY, INSTALLATION AND COMMISSIONING  
OF D.G. SETS TO THE ABOVE OFFICES OF THE CTD.**

I/We have paid an amount of Rs.25,000-00 (Twenty five thousand ruppees) through Credit Card/Internet Bank/NEFT/OTC towards EMD. I /we are aware that the EMD will not bear any interest. Should my/our tender is accepted, I/ we agree to pay 5% of contract value towards security deposit for the due fulfillment of the contract.

If this tender is accepted, I/we agree to abide by and fulfill all the terms and conditions of the contract or in default thereof pay to the Commercial Taxes Department the sum of money mentioned in the said contract without prejudice to any other right of the Commercial Taxes Department.



I/We hereby distinctly and expressly declare and acknowledge that before submission of this tender; I/We have carefully followed the instructions and I/we have made examination of contract documents and locations where the D.G.Sets are to be provided.

I/We distinctly agree that I/we would hereafter make no claim or demand upon the Commercial Taxes Department based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said contract, agreements, stipulations, restrictions and conditions.

Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or courier or left at my/our address given herein.

I/We fully understand the terms and conditions of the contract to be entered into between me/us and the Commercial Taxes Department and the written agreement shall be the foundation of the rights of both the parties and the contract shall not be deemed to be complete until an agreement has been signed by me/us and the Commercial Taxes Department.

Dated this ..... day of ..... 2012

**CONTRACTOR**

GOVERNMENT OF KARNATAKA  
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OFFICE OF THE JOINT COMMISSIONER OF COMMERCIAL TAXES  
(ADMN) VAT Division, "Sumoulya Soudha", Club Road, Belgaum-590001  
Telephone: 0831-2407366, Tele fax: 2407365.

**DECLARATION FORM**

To:

The Joint Commissioner of Commercial  
Taxes, (Admn), D.V.O, Belgaum Division,  
Club Road, Belgaum-590001.

Sir,

(To be given by the Contractor at the time of uploading the completed tender)  
Nature of work :

Supply, installation and commissioning of generators at the following offices of  
the CTD.

Sl. No.	NAME AND ADDRESS OF THE OFFICES	Capacity of Generators in KVA	Required numbers

I/We have read the Tender documents and related matters carefully and diligently  
and that I / We have uploaded the tender having studied, understood and accepted the full  
Implications of the agreement.

The requirements of the tender agreement stated herein will be fulfilled by me/us  
to the satisfaction of the Joint Commissioner of Commercial Taxes(Admn), Vat Division,  
Club Road, Belgaum.

CONTRACTOR